

EST. 1968

BRITTANY

BEAUTY ACADEMY



Course Catalog



Teaching The Art of Beauty

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MISSION STATEMENT • LOCATIONS, FACILITIES & EQUIPMENT • ACCREDITATIONS & AFFILIATIONS • SCHOOL CALENDAR

MISSION STATEMENT

Our Mission is to afford our students the opportunity of a quality education in the appearance enhancement field. In this way we will impart our students with the knowledge necessary to pass the New York State Board exam and achieve licensure. We further strive to instill a sense of professionalism and enable the graduate to obtain entry-level employment in their chosen field.

LOCATIONS, FACILITIES & EQUIPMENT

Brittany Beauty Academy

3274 Hempstead Turnpike, Levittown, NY 11756 • (516) 731-8300 • Nassau County: 7,500 Sq. Ft.

210 East 188th Street, Bronx, NY 10458 • (718) 220-0400 • Bronx County: 6,800 Sq. Ft.

Owned and operated by Brittany Schools, LTD., Gary Ferrara, President.

Brittany Beauty Academy

500 8th Ave., New York, NY 10001 • (212) 868-7171 • New York City: 14,585 Sq. Ft.

375 86th Street, Brooklyn NY 11209 • (718) 745-1000 • Brooklyn: 8,000 Sq. Ft.

Owned and operated by Gloria Francis School of Make-Up Artistry. LTD., Gary Ferrara, President, Vincent J Ferrara, Vice President

All of the schools are well equipped and air conditioned with all the modern conveniences required for proper instruction in Appearance Enhancement. The teaching staff directs and supervises student activities in theory classrooms used for lectures, practical classrooms and a senior clinic, simulating a salon operation where patrons receive beauty services from supervised students.

ACCREDITATION & AFFILIATIONS

- Licensed by The New York State Education Department, 99 Washington Ave., Room 1613 OCP, Albany, NY 12234. Phone: 518-474-3969
- Accredited by NACCAS 4401 Ford Ave, Ste 1300 Alexandria VA 22302. Phone: 703-600-7600
- This school is authorized under Federal Law to enroll Non-Immigrant Alien Students.
- Member of American Association of Cosmetology Schools.
- Member of New York State Beauty School Association.
- Approved for the Training of Veterans by N.Y.S. Education Dept.
- For further information please contact the school's Admissions Officers.

SCHOOL CALENDAR / LATE STARTS / CLOSINGS

New students are admitted to classes every 16th or 25th school day for Hairdressing & Cosmetology, or the 10th or 20th day for Esthetics, and 5th or 10th day for Nail Technology and Waxing are based on demand. Classes are held throughout the year, with no formal closing period. Students may begin classes up to 1 week after the official starting date. Actual starting dates may be obtained at the location you wish to attend. Official school holidays and closings are: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Fourth of July, Labor Day, Columbus Day, Thanksgiving Day, Christmas Day

Should the school be closed due to emergencies or other unscheduled events the students' graduation date will be extended for the amount of time the school is closed. The School reserves the right to alter the holiday schedule.

ADVISORY COMMITTEE

Advisory Committee Information:

Jullie Angell, Educator, Nail technician, OPI Account Executive,

9421 S Longwood Chicago IL 60643

508-916-1735

Jullie Angell is an award winning Nail Technician and one of OPI's talented Account Executive. It is not all about sales for Jullie she believes that OPI's Your New School was created with a simple, but unique mission, to connect select, education-focused manufactures with Cosmetology schools and the future professionals.

Kim Horn, Salon manager, De La Mer Salon & Spa 2477A Merrick Road, Bellmore, NY 11710

516-221-3662

Kim, manager of De La Mer Salon & Spa's is dedicated to providing a relaxed and tranquil atmosphere where body and mind can be refreshed. Kim prides herself and the staff on the continuing education of the company. Kim along with the owner Esther Didonna are building a deep relationship with our schools and have elevated our students in their professional paths.

Peter Ciotti, CEO of Chromastics, Stylist, Educator, 884 West End Ave #24 NY NY 10025

917-623-6156

Over 23 years of owning and running a Salon & Spa Peter Ciotti has mentor more than 150 people on how to become successful Skin care professionals and Hairdressers. Peter's credibility and integrity always shine through, in everything he does. Peter Ciotti is respected by his peers as a consummate professional and as a true gentleman. He takes the time to sit down to meet each of our students and offers his insight to this industry.

YOUR FUTURE IS LIMITLESS • OCCUPATIONAL OBJECTIVES • INFORMATION FOR THE HANDICAPPED • EQUAL OPPORTUNITIES

YOUR FUTURE IS LIMITLESS

With a certificate of completion, appearance enhancement license and your work experience in the beauty world, you will be prepared to reach your goals as a: 1) SALON/SPA OWNER; 2) HAIR STYLIST/COLORIST; 3) BEAUTY SCHOOL OWNER OR DIRECTOR; 4) COSMETOLOGY SPECIALIST; 5) SKIN CARE SPECIALIST; 6) PRECISION HAIRCUTTER; 7) HAIR COLORIST; 8) SALES REPRESENTATIVE; 9) MAKE UP ARTIST; 10) NAIL TECHNICIAN; 11) ESTHETICIAN; 12) WAXING TECHNICIAN; 13) CUSTOMER SERVICE REPRESENTATIVE; 14) SALES CLERK.

OCCUPATIONAL OBJECTIVES

All Programs

The objective of the Institution is to prepare each student to make the transition from school to a position in the Appearance Enhancement field. In addition to the school's general curriculum and specialized courses, students are encouraged to seek their educational potential via extracurricular activities.

To train each student to be able to take and pass the State Board Exam; thereby enabling the student:

- To obtain a Hairdressing & Cosmetology, Esthetics, Waxing, or Nail Specialty Operator License.
- To obtain employment in the student's desired area(s) of the beauty field, using the skills mastered as a result of the training provided. (i.e. Salon/Spa Owner, Hair Stylist, Manicurist, Esthetician, Waxing Technician, Make-Up Artist, Customer Service Representative, Sales Representative, etc.)

Refresher Course

To objective of this program is to improve the skills of a licensed cosmetologist or prepare a graduate to take the New York State Hairdressing & Cosmetology licensing examination.

INFORMATION FOR THE HANDICAPPED

The Institution complies with all provisions of Section 504 of the Rehabilitation Act of 1973 in that no qualified handicapped person, by reason of the handicap, will be excluded from enrolling in a course of instruction. However, any handicapped person seeking admission should be aware that the course requires a high level of manual dexterity and coordination and that there are extended periods of required stand up practical work in the clinic as required by State regulations.

Although the Institutions facilities meet the American National Standards Institute (ANSI), A17.1 building requirements, any handicapped person seeking admission will be individually evaluated to determine employability in the beauty industry, to determine if the person believes he/she is capable of meeting all the course requirements, and to determine whether facilities are available to accommodate the individual's handicap.

EQUAL OPPORTUNITIES

The Institution, in its administration, instruction and graduation policies, does not discriminate on the basis of race, creed, sex, color, age, religion, financial status, gender, sexual orientation or country or area of origin or residence or ethnic origin.

REGISTRATION POLICIES • ADMISSION REQUIREMENTS

REGISTRATION POLICIES

The Institution does not solicit students either currently attending or already enrolled in another Cosmetology School. Prospective students are welcome to visit the institution to discuss educational and career plans. The admissions staff is available for guidance and advisement Monday through Friday 9:00 A.M. to 4:00 P.M., and in the evenings when the school is open, 4:00 P.M. to 8:00 P.M. and on Saturdays from 9:00 A.M. to 3:00 P.M. All are encouraged to call for an appointment. (Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid(for qualified students).

ADMISSIONS REQUIREMENTS

All Courses All Students

1. Students must be at least 16-1/2 years of age.
2. High School Diploma, General Equivalency Diploma, Official post secondary transcript showing a minimum 36 completed credits. However, students will be admitted as regular students who have the ability to benefit from the training offered by the institution. Such indicated ability is determined by a written entrance examination.
3. Students must pass a personal interview with a licensed agent or school director prior to admission.

Ability To Benefit Policy (ATB)

Students that do not possess a High School Diploma or equivalent must pass the WBST exam (English) and score a minimum of 200 verbal and 210 quantitative. Spanish students must take the SLE exam and pass with a minimum score of 15. Students must take the exam in the language of the program in which they are enrolling. A \$75 fee will be assessed for the exam and may be taken twice.

Additional Requirements for Cosmetology Refresher Course* (not available at all locations)

1. Proof of current New York State Hairdressing & Cosmetology license or license from a state with reciprocity with New York State; or
2. Proof of successful completion of a 1,000 hour Hairdressing & Cosmetology curriculum in New York State.

Additional Admission Requirements for Foreign Students

The Institution has always felt that an international exchange of cultural and creative ideas upgrades the educational standards of the school. Foreign students are welcome to apply for admission to the institution. In addition to meeting our admissions requirements, foreign students are required to submit to the school notifications of their date and place of birth and approximate date on which they wish to begin classes. Foreign students are required to include a non-refundable \$500.00 (U.S.) deposit for the course. Upon the completion of the necessary forms, the Institution will send the student a form I-20 "Certificate of Eligibility" for use in requesting a visa from the American Consulate in the student's home country.

Additional Requirements for Transfer of Credit

Students applying for transfer of credit for previous training must meet our admission requirements and be evaluated by our staff. To be evaluated a student must submit proof of hours completed at another institution and the subjects taken. The results of such testing and evaluation must be approved by the school Director and agreed upon by the student. Transfer students are accepted based on space availability. An evaluation fee may be assessed.

*Not all credit cards accepted at all locations

GRADUATION AND LICENSING REQUIREMENTS • EMPLOYMENT ASSISTANCE

GRADUATION AND LICENSING REQUIREMENTS

- A - Maintained satisfactory attendance requirements. Students must make up all absences.
- B - Maintained satisfactory academic progress, receipt of a cumulative passing grade point average of 75%.
- C - Has made payment in full of all monies due to school.

Absent hours are unexcused and must be made up. Students who have met the criteria above are issued a certificate of completion from the school. Graduates may go online at <http://licensecenter.ny.gov> to fill out the application for temporary licensing and select a State Board Examination date. Assistance with this process is available by appointment. The graduate is issued a temporary license by the Division of Licensing Services, New York State Department of State, allowing for immediate employment in the appearance enhancement field.

A permanent Cosmetology license is issued to the applicant by the NYS Division of Licensing Services upon passing both the written and practical State Board examinations. A permanent Nail Specialty license is issued to Nail Technology applicants by the Division of Licensing Services upon passing both the written and practical examination. A permanent Esthetics license is issued to an Esthetics applicant by the Division of Licensing Services upon passing both the written and practical examination. A permanent Waxing license is issued to a Waxing applicant by the Division of Licensing Services upon passing the written examination. Upon completion of the Refresher course, the student is issued a Certificate of Completion.

EMPLOYMENT ASSISTANCE

Placement assistance is provided to graduates. We make every effort to place you in a position that is satisfactory to you. This service is available throughout the graduate's lifetime. Due to the caliber of work of our graduates, many shops call us to recommend qualified graduates. We make a sincere effort to find the right person for the right job. However, while placement service may be provided, the school cannot guarantee or promise employment to any student or graduate.

Our Career Development Advisor works with the student to arrange interviews in area salons or related fields. We stress the value of additional education. Professional Appearance and Resume development are included in our Professional Development Unit as part of the curriculum.

CURRICULAR OFFERINGS
Esthetics • Nail Technology • Hairdressing & Cosmetology • Waxing • Refresher

Course 1 — Hairdressing & Cosmetology

	Hours		Hours
Professional Requirements	24	Hair & Scalp Disorders and Diseases	10
Hair Cutting & Shaping.....	175	Nail Care & Procedures.....	40
Safety & Health	26	Chemistry as Applied to Cosmetology	5
Hair Styling	245	Skin Care & Procedures.....	60
Anatomy and Physiology	15	Shampoos, Rinses, Conditioners & Treatments	30
Chemical Restructuring	180		
Hair Analysis	10		
Hair Coloring & Lightening.....	180	TOTAL HOURS.....	1000

Course 2 — Esthetics

	Hours		Hours
Orientation	4	(8) Electricity and Machines	18
(1) Safety and Health	8	(9) Facial Treatments	225
(2) Bacteriology	18	(10) Body Procedures (No Machines)	48
(3) Anatomy, Physiology, and Nutrition	25	(11) Make-Up Techniques	84
(4) Structure and Functions of the Skin	12	(12) Business Practices	50
(5) Superfluous Hair	24	(13) Job Skills	6
(6) Chemistry	3	(14) Introduction to Paramedical Esthetics	18
		Unassigned	36
		TOTAL HOURS.....	600

Course 3— Nail Technology

	Hours		Hours
Orientation	4	(8) Tip Application and Design	12
(1) Safety and Health	8	(9) Nail Wraps	25
(2) Anatomy and Physiology of the Nail, Hand, Arm, Foot and Leg	10	(10) Liquid and Powder Nail Extensions	50
(3) Bacteria and Infectious Diseases; Nail, Foot, Skin Disorders and Diseases.....	10	(11) Gel Nails	20
(4) Methods of Infection Control.....	10	(12) Nail Art	4
(5) Client Consultation	4	(13) Retailing Techniques	6
(6) Manicuring and Hand/Arm Massage.....	20	(14) Business Practices	8
(7) Pedicuring	15	(15) Job Skills	6
		Unassigned Hours	38
		TOTAL HOURS.....	250

Course 4 — Waxing

	Hours
(1) Professional Requirements.....	10
(2) Safety and Health	20
(3) Skin Structure, Disorders and Diseases	10
(4) Removal of Superfluous Hair	35
TOTAL HOURS.....	75

CURRICULAR OFFERINGS (continued) • SCHEDULE OF SESSIONS

Course 5 — Refresher Course

Minimum 31.25 hours. Length to be determined by the individual student's need, not to exceed 93.75 hours.

SCHEDULE OF SESSIONS

Hairdressing & Cosmetology, Esthetics, Nail Technology, Waxing

	*Hours Per Week	Session Types
31.25*	Hrs. per week	Days: Monday - Friday
25.00*	Hrs. per week	Days: Monday - Friday
19.00*	Hrs. per week	Evenings & Saturday
16.00*	Hrs. per week	Evenings
15.00*	Hrs. per week	Evenings & Saturday
12.00*	Hrs. per week	Evenings

* Not available at all locations.

REFUND CLAUSE (TERMS, QUARTERS)

A. A Student who cancels within 7 days of signing the enrollment agreement but before instruction begins receives all monies returned with the exception of the non-refundable registration fee.

B. Thereafter, a student will be liable for 1) the non-refundable registration fee plus 2) the cost of any textbooks or supplies accepted plus 3) tuition liability as of the student's last date of physical attendance. A Student's tuition liability is divided by the number of; quarters or terms, in the program. Total tuition liability is limited to the quarter or term during which the student withdrew or was terminated, and any previous quarters or terms completed.

Terms:

First Term	School May Keep	Student Refund
If Termination Occurs		
Prior to or during the first week	0%	100%
During the second week	20%	80%
During the third week	35%	65%
During the fourth week	50%	50%
During the fifth week	70%	30%
After the fifth week	100%	0%

Subsequent Terms	School May Keep	Student Refund
If Termination Occurs		
Prior to or during the first week	20%	80%
During the second week	35%	65%
During the third week	50%	50%
During the fourth week	70%	30%
After the fourth week	100%	0%

Quarters:

First Quarter	School May Keep	Student Refund
If Termination Occurs		
Prior to or during the first week	0%	100%
During the second week	25%	75%
During the third week	50%	50%
During the fourth week	75%	25%
After the fourth week	100%	0%

Subsequent Quarters	School May Keep	Student Refund
If Termination Occurs		
Prior to or during the first week	25%	75%
During the second week	50%	50%
During the third week	75%	25%
After the third week	100%	0%

1. The failure of a student to notify the director in writing of withdrawal may delay refund of tuition due pursuant to section 5002(3) of the Education Law.
2. Enrollment time is defined as the time elapsed between the actual starting date and the date of the student's last day of physical attendance in the school. Any monies due the applicant or student will be refunded within 45 days of formal cancellation by the student. Unofficial withdrawals shall occur when the institution determines that the student has been absent 14 consecutive days from the last date of physical attendance. Any monies due the student, who unofficially withdraws, shall be made within 45 days of determination by the institution that the student has unofficially withdrawn without notifying the institution, or in a case of a Leave of Absence the documented date of return. Attendance is normally monitored weekly.
3. If a school permanently closed and no longer offered instruction after a student enrolled, the student shall be entitled to a full refund of tuition.
4. If a course is canceled subsequent to a student's enrollment, the student has the option to request a full refund or choose to continue the training by taking other courses offered by the school.
5. A student's tuition liability to the school will be calculated in accordance with the State refund clause stated above.

The student refund may be more than that stated above if the accrediting agency refund policy results in a greater refund.

REFUND CLAUSE (MINI)

Mini:

A. A Student who cancels within 7 days of signing the enrollment agreement but before instruction begins receives all monies returned with the exception of the non-refundable registration fee.
B. Thereafter, a student will be liable for 1) the non-refundable registration fee plus 2) the cost of any textbooks or supplies accepted plus 3) tuition liability as of the student's last date of physical attendance. A Student's tuition liability is divided by the number of; quarters or terms, in the program. Total tuition liability is limited to the quarter or term during which the student withdrew or was terminated, and any previous quarters or terms completed.

MINI	School May Keep	Student Refund
If Termination Occurs		
0-15% of the program	0%	100%
16-30% of the program	25%	75%
31-45% of the program	50%	50%
46-60% of the program	75%	25%
After 60% of the program	100%	0%

1. The failure of a student to notify the director in writing of withdrawal may delay refund of tuition due pursuant to section 5002(3) of the Education Law.
2. Enrollment time is defined as the time elapsed between the actual starting date and the date of the student's last day of physical attendance in the school. Any monies due the applicant or student will be refunded within 45 days of formal cancellation by the student. Unofficial withdrawals shall occur when the institution determines that the student has been absent 14 consecutive days from the last date of physical attendance. Any monies due the student, who unofficially withdraws, shall be made within 45 days of determination by the institution that the student has unofficially withdrawn without notifying the institution, or in a case of a Leave of Absence the documented date of return. Attendance is normally monitored weekly.
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4. If a course is canceled subsequent to a student's enrollment, the student has the option to request a full refund or choose to continue the training by taking other courses offered by the school.
5. A student's tuition liability to the school will be calculated in accordance with the State refund clause stated above.

The student refund may be more than that stated above if the accrediting agency refund policy results in a greater refund.

TUITION REIMBURSEMENT FUND

The Tuition Reimbursement Fund is designed to protect the financial interest of students attending proprietary schools. If a school closes while you are in attendance prior to the completion of your educational program, then you may be eligible for a refund of all tuition expenses you have paid. If you drop out of school prior to completion and you file a complaint against the school with the State Education Department, you may be eligible to receive a tuition refund if the State Education Department is able to provide factual support that your complaint is valid and to determine that there was a violation of Education Law or the Commissioner's Regulations. To file a complaint, either write the New York State Education Department - Bureau of Proprietary School Supervision, 116 West 32nd Street, 5th Floor, New York, NY 10001 or telephone (212) 643-4760. The New York State Education Department's staff will assist you in the preparation of a tuition reimbursement form (a sample of which should have been provided to you upon enrollment).

DISCLOSURE OF CATALOG CHANGES

The student should be aware that some information in the catalog may change. It is recommended that students considering enrollment check with the school director to determine if there is any change from the information provided in this catalog. In addition, a catalog will contain information on the school's teaching personnel and courses/curricula offered. Please be advised that the State Education Department separately licenses all teaching personnel and independently approves all courses and curricula offered. Therefore, it is possible that courses/curricula listed in the school's catalog may not be approved at the time that a student enrolls in the school or the teaching personnel listed in the catalog may have changed. It is again recommended that the student check with the school director to determine if there are any changes in the courses/curricula offered or the teaching personnel listed in the catalog.

COLLEGE CREDIT- DISCLAIMER STATEMENT

Licensed private career schools offer curricula measured in clock hours, not credit hours. Certificates of completion, i.e., school diplomas, are issued to students who meet clock hour requirements. The granting of any college credit to students who participated in and/or completed a program at a licensed private career school is solely at the discretion of the institution of higher education that the student may opt to subsequently attend.

ADDITIONAL INFORMATION FOR TITLE IV FINANCIAL AID RECIPIENTS ONLY

REINSTATEMENT OF TITLE IV AID

A. REENTRY WITHIN 180 DAYS

A student who re-enters the program or course, within 180 days of withdrawal will be treated as if he or she did not cease attendance for purposes of determining the students aid awards for that period.

B. REENTRY AFTER 180 DAYS

If a student reenters the same program more than 180 days after withdrawal then the student starts a new payment period when he or she reenters or transfers. The institution treats the hours remaining in the program as if they are the student's entire program.

TREATMENT OF TITLE IV FUNDS UPON WITHDRAWAL

Prior to calculating a refund, Title IV recipients who have not completed more than 60% of the payment period or period of enrollment, as per Federal regulations, will be subject to the provisions of the Return of Title IV. For specific information contact the school's Financial Aid Administrator. Upon withdrawal a calculation will be made to determine the amount of Title IV aid to be refunded. If the amount calculated to be refunded is \$25 (Twenty Five Dollars) or less no refund is necessary and the student retains the funds to pay any school balance.

DISBURSEMENT OF TITLE IV AID

Aid is disbursed by the payment period in two equal disbursements.

POLICY AND STANDARDS OF ATTENDANCE AND CONDUCT

1. LEARNING TO BE AN APPEARANCE ENHANCEMENT PROFESSIONAL (ESTHETICIAN; NAIL TECHNICIAN; HAIRDRESSER & COSMETOLOGIST; WAXING TECHNICIAN) is much more than a matter of developing hand skills and passing written examinations. Attendance, self control, responsibility and human relationships are all involved in the training of an Appearance Enhancement Professional. This we feel, is part of our responsibility to the student. Therefore, excessive absence, lateness, misconduct and class cuts will be severely penalized. In order to implement this policy, the following standards have been set up:

2.TARDINESS - Leaving class is not permitted and will be translated into equivalent days of absence. A student is tardy if they enter school 10 minutes after the beginning of the scheduled session. From 10 minutes to 30 minutes the student is not permitted into class for 30 minutes. For more than 30 minutes of tardiness and up to 60 minutes, the student is not permitted into class for 60 minutes. After the first 60 minutes, the student is not permitted into class on a one hour and 30 minutes. If a student is late after the session is more than half completed, they will not be permitted in class for the entire session. Three lateness's will be permitted in any one calendar month. The student will be suspended one day; for each additional lateness, for that month.

3.UNSATISFACTORY ATTENDANCE - Any student who is failing to maintain Satisfactory Academic Progress, may be dismissed at Director's discretion. Satisfactory Academic Progress is checked at least once per program. For specific information regarding our Satisfactory Academic Progress policy please see the school catalog.

4.PERMIT TO LEAVE - If a student must leave school during their scheduled session it is essential that they inform their instructor and get their I.D. card.

5.MAKE-UP WORK - Make-up work will be scheduled as soon as it is practicable for both the student and the school. Make-up work does not cancel absences. Hours missed and not made up by the scheduled completion date will be charged at the hourly rate payable at the time make-up is scheduled. Rate to be determined by your enrollment agreement.

6.SUSPENSION - A student may be suspended from class from one hour up to any number of hours depending upon the school regulations broken and how often this has been done. The student will not receive credit for attendance or achievement during this time, nor will they accumulate any absence time or incur any make-up charges. However, the student's graduation date will be extended by the amount of time they are suspended.

7.LEAVE OF ABSENCE - In cases of extenuating circumstances a student may receive a leave of absence at the discretion of the Director in any "12 month period", not to exceed 180 days. A "12 month period" begins on the first day of the student's initial leave of absence. Students requesting a leave of absence must provide a written, signed and dated request prior to the leave. A student will not receive credit for attendance or achievement for this leave of absence, nor will they be charged with the absence. A student's graduation date will be extended by the amount of the leave of absence. Upon return the student will be evaluated for retention for proper placement in the program.

8.APPEARANCE - A student will not be permitted in class without a CLEAN UNIFORM. They must be dressed and appear in a manner that is acceptable to the institution and the Appearance Enhancement Industry at all times. Blue jeans and sweat pants are not permitted. Shoes must be closed toe.

9.EQUIPMENT - Any student who appears in class without proper equipment will be marked absent for that class and will be sent home. If a student continues to come to class unprepared, they will be subject to suspension or expulsion at the discretion of the Director.

10.PERSONAL PROPERTY - The institution will not be responsible for personal property. Property left on premises more than thirty (30) days after last day of attendance will be deemed abandoned and disposed of.

11.STUDENT RECORDS - The student is permitted to review contents of their file in the Administrative Office of the school. Review must be in the presence of a School Administrator at a time compatible to both the student and the school. The school requires written consent signed by the student before releasing individual student information. Parents or guardians of a dependent minor student may have access to the records of the dependent minor student. The school requires written consent signed by the parents of a dependent minor student before releasing individual student information regarding the dependent minor student. Student records may be released to the Federal Government, State Education Department and NACCAS without the students consent.

12.ADVISING - The student is our most valuable asset. We have found that happy students make the most successful appearance enhancement professionals. Frequently we can help you overcome personal or other problems that may interfere with your training. Your first step should be to discuss the problems with your instructor who will bring it to the office that can help you. You may then make an appointment to see the appropriate person.

13.ANY STUDENT NOT COMPLYING with the schools policy and procedures may be expelled from the program. Any behavior deemed to be misconduct by the School Director, including but not limited to excessive absenteeism, rudeness, interruption of class or other behavior not deemed acceptable, may result in immediate termination.



**Office of Higher Education
Bureau of Proprietary School
Supervision**



**Information for Students
Disclosure Pamphlet**

Following is the text from the disclosure pamphlet schools are required to give to individuals interested in enrolling in their school.

What You Should Know about Licensed Private Schools and Registered Business Schools in New York State

What is the purpose of this pamphlet?

All prospective and enrolled students in a non-degree granting proprietary school are required to receive this pamphlet. This pamphlet provides an overview of students' rights with regard to filing a complaint against a school and accessing the tuition reimbursement fund if they are a victim of certain violations by the school.

Trade schools which are licensed by the New York State Education Department and business schools which are registered by this Department are required to meet very specific standards under the Education Law and Commissioner's Regulations. These standards are designed to help insure the educational appropriateness of the programs, which schools offer. It is important for you to realize that the New York State Education Department's Bureau of Proprietary School Supervision closely monitors and regulates all non-degree granting proprietary schools. The schools are required to have their teachers meet standards in order to be licensed by the Department. Schools are also required to have their curriculum approved by the New York State Education Department every three years, thereby helping to insure that all curriculum offered in the schools are educationally sound.

In addition, staff members of the Bureau of Proprietary School Supervision are often in the school buildings monitoring the educational programs being offered. The interest of the New York State Education Department is to insure that the educational program being offered meets your needs and that your financial investment is protected.

The New York State Education Department's Bureau of Proprietary School Supervision wishes you success in your continued efforts to obtain the necessary skill training in order to secure meaningful employment. In addition, Bureau staff will continue to work with all the schools to help insure that a quality educational program is provided to you.

Who can file a complaint?

If you are or were a student or an employee of a Licensed Private or Registered Business School in the State of New York and you believe that the school or anyone representing the school has acted unlawfully, you have the right to file a complaint with the New York State Education Department.

What can a student or employee complain about?

You may make complaints about the conduct of the school, advertising, standards and methods of instruction, equipment, facilities, qualifications of teaching and management personnel, enrollment agreement, methods of collecting tuition and other charges, school license or registration, school and student records, and private school agents.

How can a complaint be filed by a student or employee?

You should try to resolve your complaint directly with the school unless you believe that the school would penalize you for your complaint. Use the school's internal grievance procedure or discuss your problems with teachers, department heads, or the school director. We suggest that you do so in writing and that you keep copies of all correspondence to the school. However, the school cannot require you to do this before you file a complaint with the New York State Education Department. If you do file a complaint with the Department, please advise the Bureau of any action that you have taken to attempt to resolve your complaint.

The steps you must take to file a complaint with the New York State Education Department are:

1. Write to the New York State Education Department at 116 West 32nd Street, 5th Floor, New York, New York 10001, or telephone the Department at (212) 643-4760, requesting an interview for the purpose of filing a written complaint. Bring all relevant documents with you to the interview, including an enrollment agreement, financial aid application, transcripts, etc. An investigator from the Department will meet with you and go through your complaint in detail.
2. If you cannot come for an interview, send a letter or call the office to request a complaint form. You must complete and sign this form and mail it to the office. Please include with it copies of all relevant documents. You should keep the originals. You must file a complaint within two years after the alleged illegal conduct took place. The Bureau cannot investigate any complaint made more than two years after the date of the occurrence.

3. The investigator will attempt to resolve the complaint as quickly as possible and may contact you in the future with follow-up questions. You should provide all information requested as quickly as possible; delay may affect the investigation of your complaint. When appropriate, the investigator will try to negotiate with the school informally. If the Department determines that violations of law have been committed and the school fails to take satisfactory and appropriate action then the Department may proceed with formal disciplinary charges.

What is the Tuition Reimbursement Fund?

The Tuition Reimbursement Fund is designed to protect the financial interest of students attending proprietary schools. If a school closes while you are in attendance, prior to the completion of your educational program, then you may be eligible for a refund of all tuition expenses which you have paid. If you drop out of school prior to completion and you file a complaint against the school with the State Education Department, you may be eligible to receive a tuition refund if the State Education Department is able to provide factual support that your complaint is valid and to determine that there was a violation of Education Law or the Commissioner's Regulations as specified in Section 126.17 of the Commissioner's Regulations. To file a claim to the Tuition Reimbursement Fund, you must first file a complaint with the State Education Department at the address included in this pamphlet. The staff of the State Education Department will assist you in the preparation of a tuition reimbursement form (a sample of this form should have been provided to you upon enrollment).

What is the tuition refund and cancellation policy?

All schools must have a tuition refund and cancellation policy for each program included in the catalog and in the student enrollment agreement.

Read and understand the school's policy regarding tuition refund and cancellation before you sign the enrollment agreement. If you do not understand it, or are confused by the school's explanation, get help before you sign. You may ask for assistance from the Department at the address included in this pamphlet.

What should students know about "private school agents?"

Private School Agents are employed by schools for the purpose of recruiting or enrolling students in the school; they are not school counselors. Private school agents cannot require a student to pay a placement or referral fee. Each school agent must be licensed by the New York State Education Department, must have an Agent identification card and must be a salaried employee of the school. School agents who cannot show an Agent Identification Card are breaking the law if they try to interest students in enrolling in a particular school or group of schools. The name(s) of the agent(s) who enrolled a student must appear on that student's enrollment agreement. Therefore, you should write down the name of the agent who talked to you. Each student will be required to confirm the name(s) of the agent(s) when signing the enrollment agreement. A full refund shall be made to any student recruited by an unlicensed private school agent or even by a licensed agent if there is evidence that the agent made fraudulent or improper claims. To find out if you are eligible to receive a refund, you must follow the complaint procedures included in this page.

What should students know about "grants and guaranteed student loans"?

A grant is awarded to a student based on income eligibility, and it does not need to be repaid (for example, New York State Tuition Assistance Program (TAP) grants or Pell grants provided by the federal government).

Guaranteed student loans are low interest loans provided under the Federal Guaranteed Student Loan Program. The decision to apply for such a loan is yours--the school cannot require that you apply for a loan. You should understand that if you pay school tuition with money loaned to you from a lender you are responsible for repaying the loan in full, with interest, in accordance with the terms of the loan agreement. A failure to repay the loan can hurt your credit rating and result in legal action against you. Even if you fail to complete your educational program, you are still responsible for repaying all of the money loaned to you.

It is your right to select a lender for a guaranteed student loan. The school cannot require you to apply to a particular lender or lending institution. However, the school can recommend a lender, but if it does, the school must also provide you with a statement about your right and ability to obtain a loan from another lender and the insurance premiums charged on these loans. Read and understand all the information and applications for financial aid grants and loans before signing.

Where can students file a complaint, file a claim to the tuition reimbursement fund, or get additional information?

Contact the New York State Education Department at:

New York State Education Department
116 West 32nd Street, 5th Floor
New York, New York 10001
Attention: Bureau of Proprietary School Supervision
(212) 643-4760

This pamphlet is provided to you by the New York State Education Department (NYSED). The NYSED regulates the operation of Licensed Private Schools and Registered Business Schools/ Computer Training Facilities.

Brittany Beauty Academy

ADDENDUMS*

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- A. Faculty and Administration**
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- G. Satisfactory Progress Policy**
- H. Gainful Employment Disclosures**

***Brittany Beauty Academy strongly suggests that all prospective students should review the approved catalog for factual information. Brittany Beauty Academy does not solicit students who are enrolled or attending another cosmetology school.**

**Brittany Beauty Academy
210 East 188th Street, 2FL
Bronx, NY 10458
718-220-0400**

**BBA Bronx – Volume VI
12/26/2017**

Brittany Beauty Academy
210 East 188th Street, 2Fl
Bronx, NY 10458
718-220-0400

DIRECTOR

Melissa Sotomayor

ASSISTANT DIRECTOR

Milagros Rivera

ADMISSIONS REPRESENTATIVE

Eileen Rodriguez

ATTENDANCE ADVISOR/JOB PLACEMENT

Luz Vidal

TITLE IX COORINATOR

Luz Vidal

FINANCIAL AID OFFICER

Randy Cruz

INSTRUCTIONAL STAFF

TEACHERS

Shanema Davis
Justalina Cordero
Josefina Pabellon
Rosa Tirado
Melania Juma
Estefany De La Cruz

Receptionist

Keishla Valentin-Torres

Maintenance

Wendell Butts
Lionel Urena

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Tuition, Fees, & Tuition Refund Tables

Hairdressing & Cosmetology - SOC/CIP Code 39-512.00/12.0401; Credential Level = 01 Undergraduate Certificate
1,000 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 14,500.00
Student Kit & Textbooks	\$1,200.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 15,800.00
Cash Payment Plan	\$ 15,800.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$14.50 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

31.25 Hrs - Approx 32 Weeks (2 terms 16 weeks each)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5	After 5th Week
1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$1,450.00	\$2,537.50	\$3,625.00	\$5,075.00	\$7,250.00
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,050.00	\$11,962.50	\$10,875.00	\$9,425.00	\$7,250.00
2nd Term	Amount of Tuition School is Entitled to keep	\$8,700.00	\$9,787.50	\$10,875.00	\$12,325.00	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$5,800.00	\$4,712.50	\$3,625.00	\$2,175.00	\$0.00	

25 Hrs - Approx 40 Weeks (3 Quarters 14, 13, 13 weeks each)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,208.33	\$2,416.67	\$3,625.00	\$4,833.33	
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,291.67	\$12,083.33	\$10,875.00	\$9,666.67	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$6,041.67	\$7,250.00	\$8,458.33	\$9,666.67		
	Amount of Tuition Credited to Students Acct	\$8,458.33	\$7,250.00	\$6,041.67	\$4,833.33		
3rd Quarter	Amount of Tuition School is Entitled to keep	\$10,875.00	\$12,083.33	\$13,291.67	\$14,500.00		
	Amount of Tuition Credited to Students Acct	\$3,625.00	\$2,416.67	\$1,208.33	\$0.00		

19 Hrs - Approx 53 Weeks (3 Terms 18, 18, 17 wks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$966.67	\$1,691.67	\$2,416.67	\$3,383.33	\$4,833.33
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,533.33	\$12,808.33	\$12,083.33	\$11,116.67	\$9,666.67
2nd Term	Amount of Tuition School is Entitled to keep	\$5,800.00	\$6,525.00	\$7,250.00	\$8,216.67	\$9,666.67	
	Amount of Tuition Credited to Students Acct	\$8,700.00	\$7,975.00	\$7,250.00	\$6,283.33	\$4,833.33	
3rd Term	Amount of Tuition School is Entitled to keep	\$10,633.33	\$11,358.33	\$12,083.33	\$13,050.00	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$3,866.67	\$3,141.67	\$2,416.67	\$1,450.00	\$0.00	

12 Hrs - Approx 84 Weeks (5 terms 17, 17, 17, 17, 16 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$580.00	\$1,015.00	\$1,450.00	\$2,030.00	\$2,900.00
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,920.00	\$13,485.00	\$13,050.00	\$12,470.00	\$11,600.00
2nd Term	Amount of Tuition School is Entitled to keep	\$3,480.00	\$3,915.00	\$4,350.00	\$4,930.00	\$5,800.00	
	Amount of Tuition Credited to Students Acct	\$11,020.00	\$10,585.00	\$10,150.00	\$9,570.00	\$8,700.00	
3rd Term	Amount of Tuition School is Entitled to keep	\$6,380.00	\$6,815.00	\$7,250.00	\$7,830.00	\$8,700.00	
	Amount of Tuition Credited to Students Acct	\$8,120.00	\$7,685.00	\$7,250.00	\$6,670.00	\$5,800.00	
4th Term	Amount of Tuition School is Entitled to keep	\$9,280.00	\$9,715.00	\$10,150.00	\$10,730.00	\$11,600.00	
	Amount of Tuition Credited to Students Acct	\$5,220.00	\$4,785.00	\$4,350.00	\$3,770.00	\$2,900.00	
5th Term	Amount of Tuition School is Entitled to keep	\$12,180.00	\$12,615.00	\$13,050.00	\$13,630.00	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$2,320.00	\$1,885.00	\$1,450.00	\$870.00	\$0.00	

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Tuition, Fees, & Tuition Refund Tables

Esthetics - SOC/CIP Code: 39-5094.00/12.049; Credential Level = 01 Undergraduate Certificate

600 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 9,300.00
Student Kit & Textbooks	\$800.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 10,200.00
Cash Payment Plan	\$ 10,200.00
First Payment in Advance. Balance payable on Start	\$ 800.00
Extra Charge for make-up work	\$15.50 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

31.25 Hours - Approx 20 weeks (2 Quarters 10, 10 weeks each)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5	After 5th Week
1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,162.50	\$2,325.00	\$3,487.50	\$4,650.00	
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,137.50	\$6,975.00	\$5,812.50	\$4,650.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$5,812.50	\$6,975.00	\$8,137.50	\$9,300.00		
	Amount of Tuition Credited to Students Acct	\$3,487.50	\$2,325.00	\$1,162.50	\$0.00		

25 Hours - Approx 24 weeks (2 Quarters 12, 12 weeks each)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,162.50	\$2,325.00	\$3,487.50	\$4,650.00	
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,137.50	\$6,975.00	\$5,812.50	\$4,650.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$5,812.50	\$6,975.00	\$8,137.50	\$9,300.00		
	Amount of Tuition Credited to Students Acct	\$3,487.50	\$2,325.00	\$1,162.50	\$0.00		

19 Hours - Approx 32 weeks (2 Terms 16,16 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$930.00	\$1,627.50	\$2,325.00	\$3,255.00	\$4,650.00
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,370.00	\$7,672.50	\$6,975.00	\$6,045.00	\$4,650.00
2nd Term	Amount of Tuition School is Entitled to keep	\$5,580.00	\$6,277.50	\$6,975.00	\$7,905.00	\$9,300.00	
	Amount of Tuition Credited to Students Acct	\$3,720.00	\$3,022.50	\$2,325.00	\$1,395.00	\$0.00	

12 Hours - Approx 50 Weeks (3 Terms 17,17,16 wks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$620.00	\$1,085.00	\$1,550.00	\$2,170.00	\$3,100.00
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,680.00	\$8,215.00	\$7,750.00	\$7,130.00	\$6,200.00
2nd Term	Amount of Tuition School is Entitled to keep	\$3,720.00	\$4,185.00	\$4,650.00	\$5,270.00	\$6,200.00	
	Amount of Tuition Credited to Students Acct	\$5,580.00	\$5,115.00	\$4,650.00	\$4,030.00	\$3,100.00	
3rd Term	Amount of Tuition School is Entitled to keep	\$6,820.00	\$7,285.00	\$7,750.00	\$8,370.00	\$9,300.00	
	Amount of Tuition Credited to Students Acct	\$2,480.00	\$2,015.00	\$1,550.00	\$930.00	\$0.00	

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Tuition, Fees, & Tuition Refund Tables

Nail Technology - SOC/CIP Code: 39-5092.00/12.0410; Credential Level = 01 Undergraduate Certificate
250 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 2,500.00
Student Kit & Textbooks	\$700.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 3,300.00
Cash Payment Plan	\$ 3,300.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$10.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

31.25 Hours - Approx 8 Weeks (1 Quarter 8 weeks)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5
1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00

25 Hours - Approx 10 Weeks (1 Quarter 10 weeks)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00

19 Hours - Approx 14 Weeks (1 Quarter 14 weeks)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00

12 Hours - Approx 21 Weeks (2 Quarters 11,10 weeks each)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$312.50	\$625.00	\$937.50	\$1,250.00
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$2,187.50	\$1,875.00	\$1,562.50	\$1,250.00
2nd Quarter	Amount of Tuition School is Entitled to keep	\$1,562.50	\$1,875.00	\$2,187.50	\$2,500.00	
	Amount of Tuition Credited to Students Acct	\$937.50	\$625.00	\$312.50	\$0.00	

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Tuition, Fees, & Tuition Refund Tables

Waxing - SOC/CIP Code: 39-5012.00/12.0499; Credential Level = 01 Undergraduate Certificate

75 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 1,050.00
Student Kit & Textbooks	\$200.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 1,350.00
Cash Payment Plan	\$ 1,350.00
First Payment in Advance. Balance payable on Start	\$ 500.00
Extra Charge for make-up work	\$14.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

MINI REFUND CLAUSE

31.25 Hours - Approx 3 Weeks

If withdrawal occurs during	0-15% of program	16-30% of program	31-45% of program	46-60% of program	after 60% of program
Amount of Tuition School is Entitled to keep	\$0.00	\$262.50	\$525.00	\$787.50	\$1,050.00
Amount of Tuition Credited to Students Acct	\$1,050.00	\$787.50	\$525.00	\$262.50	\$0.00

12 Hours - Approx 7 Weeks (1 Quarter)

1st Quarter	If withdrawal occurs during	Week 1	Week 2	Week 3	Week 4	Week 5
	Amount of Tuition School is Entitled to keep	\$0.00	\$262.50	\$525.00	\$787.50	\$1,050.00
Amount of Tuition Credited to Students Acct	\$1,050.00	\$787.50	\$525.00	\$262.50	\$0.00	\$0.00

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Tuition, Fees, & Tuition Refund Tables

Make-Up Techniques

84 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 1,932.00
Student Kit & Textbooks	\$600.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 2,632.00
Cash Payment Plan	\$ 2,632.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$23.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

MINI REFUND CLAUSE

25 Hours Approx 4 Weeks

Amount of Tuition School is Entitled to keep	\$0.00	\$483.00	\$966.00	\$1,449.00	\$1,932.00
Amount of Tuition Credited to Students Acct	\$1,932.00	\$1,449.00	\$966.00	\$483.00	\$0.00

12 Hours - Approx 7 Weeks (1 Quarter)

1st Quarter	If withdrawal occurs during	Week 1	Week 2	Week 3	Week 4	Week 5
	Amount of Tuition School is Entitled to keep	\$0.00	\$483.00	\$966.00	\$1,449.00	\$1,932.00
	Amount of Tuition Credited to Students Acct	\$1,932.00	\$1,449.00	\$966.00	\$483.00	\$0.00

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Job Demand in the Cosmetology Industry, 2014
Barbers, Hairdressers, and Cosmetologists

Percent change in employment, projected 2012-22

Hairdressers, hairstylists, and cosmetologists	13%
Barbers, hairdressers, and cosmetologists	13%
Barbers	11%
Total, all occupations	11%

Note: All Occupations includes all occupations in the U.S. Economy.
Source: U.S. Bureau of Labor Statistics, Employment Projections program

Overall employment of barbers, hairdressers, and cosmetologists is projected to grow 13 percent from 2012 to 2022, about as fast as the average for all occupations. Growth rates will vary by speciality.

Employment of barbers is projected to grow 11 percent from 2012 to 2022, about as fast as the average for all occupations. The need for barbers will stem primarily from an increasing population, which will lead to greater demand for basic hair-care services.

Employment of hairdressers, hairstylists, and cosmetologists is projected to grow 13 percent from 2012 to 2022, about as fast as the average for all occupations. Demand for hair coloring, hair straightening, and other advanced hair treatments has risen in recent years, a trend that is expected to continue over the coming decade.

Job Prospects

Overall job opportunities are expected to be good. A large number of job openings will stem from the need to replace workers who transfer to other occupations, retire, or leave the occupation for other reasons. However, workers should expect strong competition for jobs and clients at higher paying salons, of which there are relatively few and for which applicants must compete with a large pool of experienced hairdressers and cosmetologists.

Employment projections data for barbers, hairdressers, and cosmetologists, 2012-22

Occupational Title	SOC Code	Employment, 2012	Projected Employment, 2022	Change, 2012-22 Percent Numeric	Employment by Industry
Barbers, hairdressers, hairstylists and cosmetologists	39-5010	663,300	746,600	13 83,300	[XLS]
Barbers	39-5011	52,100	57,900	11 5,800	[XLS]
Hairdressers, hairstylists, and cosmetologists	39-5012	611,200	688,700	13 77,600	[XLS]

SOURCE: U.S. Bureau of Labor Statistics, Employment Projections program

Suggested citation:

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook, 2014-15 Edition*, Barbers, Hairdressers, and Cosmetologists, on the Internet at <http://www.bls.gov/ooh/personal-care-and-service/barbers-hairdressers-and-cosmetologists.htm>

Publish Date: Wednesday, January 8, 2014

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ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE
SCHOOL AND REGISTERED PRIVATE BUSINESS SCHOOLS

The information provided in the Occupational Educational Data Survey (OEDS) is self-reported data by the licensed career school. While BPSS has approved the catalog, it relies on the verification of its content by the licensed career school.

JULY 1, 2015 THROUGH JUNE 30, 2016

HAIRDRESSING & COSMETOLOGY

Program Enrollment		
Full Time		91
Part Time		38
Total		129
Program Completion Rate		
Enrolled		129
Graduates		102
Non-completers		70
Continuing Students		76
Completion Rate		79%
Placement of Program Completers		
Number of Graduates		102
Percent of Graduates who are		
1) Employed related field		60%
2) Employed slightly related field		1%
3) Employed unrelated field		1%
4) In Military		0%
5) Seeking employment		5%
6) Pursuing additional education		0%
7) Unavailable for employment		4%
8) Status unknown		29%

LICENSURE RATE

TOTAL CANDIDATES	23
PASSED	20
FAILED	3
RATE:	87.3%

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**ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE SCHOOLS
AND REGISTERED PRIVATE BUSINESS SCHOOLS**

The information provided in the Occupational Educational Data Survey (OEDS) is self-reported data by the licensed career school. While BPSS has approved the catalog, it relies on the verification of its content by the licensed career school.

JULY 1, 2015 THROUGH JUNE 30, 2016

NAIL TECHNOLOGY

Program Enrollment	
Full Time	0
Part Time	31
Total	31
Program Completion Rate	
Enrolled	31
Graduates	14
Non-completers	15
Continuing Students	11
Completion Rate	45%
Placement of Program Completers	
Number of Graduates	14
Percent of Graduates who are	
1) Employed related field	57%
2) Employed slightly related field	0%
3) Employed unrelated field	0%
4) In Military	0%
5) Seeking employment	0%
6) Pursuing additional education	0%
7) Unavailable for employment	0%
8) Status unknown	43%

LICENSURE RATE

TOTAL CANDIDATES	0
PASSED	0
FAILED	0
RATE:	0%

Brittany Beauty Academy
210 East 188th Street, 2Fl
Bronx, NY 10458
718-220-0400

*NATIONAL ACCREDITING COMMISSION OF CAREER, ARTS AND SCIENCES
COMBINED STATISTICS IN COMPLETION, PLACEMENT AND LICENSING FOR
BRITTANY BEAUTY ACADEMY 3274 HEMPSTEAD TURNPIKE, LEVITTOWN, NY 11756
& BRITTANY BEAUTY ACADEMY 210 EAST 188TH STREET, BRONX, NY 10458*

REPORTING PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

HAIRDRESSING & COSMETOLOGY

Number of Students Scheduled to Complete:	146
Students who completed as of December 31, 2016	110
Students who completed and are eligible for employment	109
Students who are employed in a field for which training prepared them	70
Students who took the last required portion of the licensing exam	51

COMPLETION RATE: 75.34%

PLACEMENT RATE: 64.22%

LICENSURE RATE 100.00%

Brittany Beauty Academy
210 East 188th Street, 2Fl
Bronx, NY 10458
Campus Security Report 2016

Any person witnessing any form of criminal action or other emergency should promptly report it to the administrative office that will document and promptly report it to the local police department. A memorandum will then be prepared and kept on file in the office. All reports should be addressed to Ms. Melissa Sotomayor, Director. If Ms. Sotomayor is not available, students should immediately find an available staff person and report the criminal activity. The school's administration will promptly notify students and staff of the occurrence of any crimes or known risks to persons as the school's administration becomes aware of the crimes and/or risks. The school will include this information in the Campus Security Report, which will be prepared annually and distributed to all students and staff on or about September 1st of each calendar year.

Victims of crimes or witnesses to crimes are encouraged to contact Ms. Melissa Sotomayor, Director, to report crimes on a voluntary and confidential basis.

This school's campus is limited to the premises that the school occupies on the second floor of 210 East 188th Street, Bronx, NY 10458. The school has no dormitories, off campus locations or other non-campus premises. These premises will be accessible to the students and public who seek our services during normal business hours and will remain locked during non-business hours and only authorized personnel are permitted on premises during non-business hours. This school does not recognize any student organizations. This security report encompasses the school's campus as well as the building it's located in and the following crimes on 188th Street, between the Grand Concourse and Valentine Street including any local bus stops. Requests for information in furtherance of gathering data regarding criminal activity are sent out annually to the building's management, local police authorities, and any known local civic associations. This report is prepared based upon the responses to those inquiries as well as the records of this school.

This institution does NOT employ private security personnel, campus law enforcement, pastoral counselors or professional counselors. No school employee or official has the authority to arrest any individual. Therefore, any incidents that are suspicious in nature or criminal action or emergency should be referred to the administrative office where they will be reported to local authorities.

Students, upon orientation, and staff, at staff meetings, are reminded about the importance of secure premises. All persons on premises are reminded to keep the premises locked during non-business hours, report any suspicious activity, not to leave their valuables unattended and are encouraged to work as a group when leaving the school and going to their automobiles, homes, or public transportation. Students and staff are encouraged to be responsible for their safety, the safety of others and the surrounding premises.

If any of the following crimes occur on these premises, the information is referred to local authorities. These statistics are disclosed to students and staff by memorandum every year on or about September 1st.

- * Criminal Homicide (Murder/Non-negligent manslaughter * Negligent Manslaughter * Aggravated Assault * Burglary
- * Sex Offenses – includes rape, Fondling, Incest, Statutory Rape * Robbery * Motor Vehicle Theft * Domestic Violence
- * Stalking * Dating Violence * Arson

This is a drug and alcohol free school. The sale or use of alcohol or illegal drugs is strictly prohibited on the premises. Anyone observed using illegal drugs or underage alcohol consumption would be referred to local authorities. Anyone observed using illegal drugs or consuming alcohol on premises would be subject to suspension and/or expulsion.

This school has in place a Drug and Alcohol prevention policy. All students and Staff receive materials entitled "Cosmetology Cuts out Drugs". This school does NOT employ any counseling professionals equipped to deal with drug and alcohol abuse issues but will refer any individuals requesting this information to agencies/authorities that are equipped to deal with these matters.

If any arrest is made for the violations stated below, this information is disclosed to students and staff by memorandum every year by September 1st of each calendar year.

* Liquor Law Violations * Drug Abuse Violations * Weapons Possession * Larceny/Theft * Simple Assault * Intimidation
* Destruction/Damage/Vandalism of Property * Hate Crimes

1. The crimes of rape and sexual assault include both forcible and non-forcible sexual offenses. This school has adopted a policy to prevent sexual offenses and to establish procedures should be a sexual offense occur.
2. Sexual assault awareness is discussed during student orientation and staff meetings.
3. If a sexual offense occurs on premises, the accuser has the option to and is encouraged to take the following steps:
 - a. Report the offense to the administrative office that will report it to the local police department.
 - b. Preserve evidence as may be necessary to prove the offense.
 - c. If needed, request assistance from the school administration in reporting the offense to the local police department.
 - d. Report the offense to the local police department.
 - e. Request a change of schedule or leave of absence if desired.
 - f. Obtain counseling and /or other services available in the accuser's community to the victims of sexual offenses.
4. As required by the Campus Sex Crime Prevention Act of October 2000, you may obtain information on sex offenders in your community by contacting the New York State Sex Offender Registry hotline at 1-900-288-3838 or on the web at <http://criminaljustice.state.ny.us/crimnet/annrpt9901.htm>
5. This institution does not recognize any student organizations nor does it provide student housing.
6. This institution will modify a student's academic situation or employees work schedule after an alleged sexual offense if requested by the accuser and the change is reasonably available.
7. This institution does not offer any mental health services or counseling. - Nor are there any other services available other than those stated in this policy. The school will assist its students and staff in obtaining counseling for any matter upon the request of the student or staff, on a confidential basis.
8. Should an accusation of a sexual offense occur, disciplinary action against the accused offender would be based upon the findings of the law enforcement agency's investigation, available facts pertaining to the offense, and any other available information. Should the accused student be found guilty in a court of law, he/she will be subject to expulsion. Should a disciplinary action be instituted, both the accuser and the accused may have others present during the disciplinary proceeding and both parties will be informed of the final determination of the institution and any sanctions imposed.
9. Following a final determination by the institution, the school may impose sanctions that may vary including suspension and or expulsion.

Report on Criminal Activity:

Based upon the inquiries to the building's management, local police authorities, and the records of this school the following criminal activity is reported.

Type of Criminal Activity	<u>2014</u> Calendar Year	<u>2015</u> Calendar Year	<u>2016</u> Calendar Year
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses – <u>Non Forcible</u>	0	0	0
incest	0	0	0
Statutory Rape	0	0	0
Robbery	5	3	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

**Brittany Beauty Academy
210 East 188th Street, 2Fl
Bronx, NY 10458
718-220-0400**

Financial Assistance Information

Financial Assistance is available for those who are eligible and qualify. Brittany Beauty Academy offers a combination of payment plans, grants, and loans for your convenience.

These include:

PELL GRANTS – This is a need based grant to help meet the cost of education and does not need to be paid back.

SEOG GRANTS - This is a supplemental need based grant to help meet the cost of education and does not need to be paid back.

DIRECT LOANS – These are low interest loans made by the Department of Education for qualified students attending Brittany Beauty Academy to help meet education expenses.

TFC Credit Corporation – Extended payment options beyond graduation for students

Monthly Payment Plans – Course is paid prior to completion

ACE Grant - The ACE Grant is broken down into 2 tuition reductions to the school, \$500 after the first week and then an additional \$500 at the SAP checkpoint provided the student maintains a minimum 90% Attendance and a minimum 90% GPA. This grant does not need to be paid back.

For additional information about any of these please consult our Financial Aid Advisor Randy Cruz at 718-220-0400 ext. 12.

SATISFACTORY ACADEMIC PROGRESS POLICY

Applies to all students enrolled in a NACCAS-approved program and provided to applicants prior to enrollment. This policy is applied to all students enrolled in a NACCAS approved program both full time and part time.

SATISFACTORY ACADEMIC PROGRESS POLICY- Hairdressing & Cosmetology (1,000 hrs. approx.) Esthetics (600 hrs. approx.) Nail Technology (250 hrs. approx.) Waxing (75 hrs. approx.)

1. ATTENDANCE PROGRESS EVALUATION

Progress reports may be issued every month; however, attendance is evaluated and issued to student at every 450 interval of actual attendance for the 1,000 hour Hairdressing & Cosmetology program, 300 hours for the 600 hour Esthetics program, 125 hours for the 250 hours Nail Technology program and 37.5 hours for the 75 hour Waxing program.

For a student to be deemed maintaining satisfactory attendance the student must complete $\frac{2}{3}$ of scheduled hours required.

2. LEAVE OF ABSENCE

In cases of extenuating circumstances, a student may receive a leave of absence at the discretion of the Director in any "12 month period", not to exceed 180 days. A "12 month period" begins on the first day the student was unable to attend the institution because of circumstances. Students requesting a leave of absence must provide a written, signed and dated request prior to the leave. The school must have a reasonable expectation that the student will return. A student will not receive credit for attendance or achievement for this leave of absence, nor will they be charged with the absence. Upon return the student will be evaluated for retention for proper placement in the program. A student's contract period will be extended by the amount of the leave of absence. Students meeting this criterion are not considered withdrawn and no refund calculation is due. The withdrawal date, for the purpose of calculating a refund, is always the student's last day of attendance.

In the event of a non-scheduled school closure (snow day) or suspension a student's contract period will be extended by the amount of the closure. The withdrawal date, for the purpose of calculating a refund, is always the student's last day of attendance.

3. ACADEMIC PROGRESS EVALUATION

Progress reports may be issued every month; however, grade point average is evaluated and issued to a student at every 450 hour interval of actual attendance for the 1,000 hour Hairdressing & Cosmetology program, 300 hours for the 600 hour Esthetics program, 125 hours for the 250 hour Nail Technology program, and 37.5 hours for the 75 hour Waxing program.

Excellent	95%—100%
Very Good	85%—94%
Good	75%—84%
Fail	74% & Under

A GPA of 75% is a minimum passing grade

Grade point average is determined by a combined average of all practical and written examinations. Those students who have not satisfied the school's minimum academic satisfactory progress requirements or those students who wish to increase their overall grade point average may retake any written or practical examination at the discretion of the school direction. In addition, those students who missed, failed, or wish to improve an examination grade may re-take the exam within 15 days of the scheduled exam. The new grade will become the final grade for that unit of instruction.

SATISFACTORY ACADEMIC PROGRESS POLICY (continued)

4. STUDENTS WHO MEET THE MINIMUM REQUIREMENTS for attendance and academic progress shall be considered making satisfactory progress until the next scheduled evaluation. Students who do not meet such requirements shall be given a financial aid warning. Title IV funds will be reinstated to good standing if the student satisfies the Satisfactory Requirement.

5. FINANCIAL AID WARNING

The student failing to maintain Satisfactory Academic/Attendance Progress will be given a financial aid warning until the next scheduled evaluation period. While in financial aid warning status students will be eligible to receive Title IV funds despite a determination that the student is not making SAP. However, if a student fails to improve during this warning period (450 actual hours - Hairdressing & Cosmetology and 300 hours - Esthetics) the student will not be maintaining SAP and not be eligible for any additional Title IV funds. The student may also be subject to dismissal.

6. APPEAL

When a student is placed on financial aid warning and deemed "failing to maintain satisfactory progress," they may not appeal.

7. REINSTATEMENT

Students who re-enter the program/course within the 180 days of withdrawal will be treated as if they had not withdrawn. The student's SAP status remains the same as it was before the interruption of training.

8. REINSTATEMENT OF AID

Title IV aid will be reinstated to a student who was maintaining satisfactory academic progress at the time of discontinuance.

9. RE-ENROLLMENT

A student who re-enters the program/course, after 180 days of withdrawal will be treated as a transfer student. The student's SAP status remains the same as it was before the interruption of training.

10. TRANSFER OF HOURS

Transfer of hours that are accepted are counted as both attempted and completed hours. SAP evaluation periods are based on actual contracted hours at the institution.

11. MAXIMUM TIME FRAME FOR COURSE COMPLETION

Students who exceed maximum timeframe may continue their education, however no additional Title IV aid may be used to pay any additional costs related to course completion.

Hairdressing & Cosmetology / Esthetics / Nail Technology / Waxing

<u>Program</u>	<u>Course Scheduled Length</u>	<u>Maximum Time Frame</u>
Hairdressing & Cosmetology	1000 hours	1500 Scheduled Hours
Esthetics	600 hours	900 Scheduled Hours
Nail Technology	250 hours	375 Scheduled Hours
Waxing	75 hours	112.5 Scheduled Hours

SATISFACTORY ACADEMIC PROGRESS POLICY (continued)

12. NOTIFICATION

The institution will notify all students of any evaluation that impacts the student's eligibility of Financial Aid.

* Not all courses and all schedules are offered at all schools. Prospective students should contact the admissions office at the school they plan on attending to determine what courses and schedules are being offered.

A student is required to attend school regularly in accordance with the attendance regulation portion of the enrollment agreement. Any student, who must be absent for the day, is requested to phone the school within the first hour of class. A student who is late for class is required to explain the reason to the school secretary.

Transfer of scheduled sessions may be permitted only once during training to commence the first class day of the month. Request must be made in writing to the Director with a valid reason. In the event of such transfer, the scheduled completion date, maximum time frame and installment plan will be revised. The maximum time frame for completion of all program requirements is applicable to all students.

Course incompletes, repetitions, and non-credit remedial courses have no effect upon the satisfactory academic progress standards because they do not exist at our schools.

NOTE: The prospective student should be aware that some information contained in the catalog may change. It is recommended that students considering enrollment check with the school director to determine if there is any change from the information provided in this catalog. In addition, a catalog will contain information on the schools' teaching personnel and courses/curricula offered. Please be advised that the State Education Department separately licenses all teaching personnel and independently approves all courses and curricula offered. Therefore, it is possible that courses/curricula listed in the schools' catalog may not be approved at the time that a student enrolls in the school or the teaching personnel listed in the catalog may have changed. It is again recommended that you check with the school's director to determine if there are any changes in the courses/curricula offered or the teaching personnel listed in the catalog.

Brittany Beauty Academy
210 East 188th Street, 2Fl
Bronx, NY 10458
718-220-0400

Brittany Beauty School -
Undergraduate certificate in Hairsressing & Cosmetology
Program Length: 32 weeks

Students graduating on time

23% of Title IV students complete the program within 32 weeks¹

Program Costs*

\$14,500 for tuition and fees

\$1,200 for books and supplies

\$2,219 for off-campus room and board

Other Costs:

\$10 Locker Maintenance Fee

\$10 ID Card

\$25 Equipment Maintenance fee for Esthetics

Visit website for more program cost information: [/brittanyacademy.edu/programs](http://brittanyacademy.edu/programs)

[/hairdressing-cosmetology/](http://hairdressing-cosmetology/)

*The amounts shown above include costs for the entire program, assuming normal time to completion.
Note that this information is subject to change.

Students Borrowing Money

59% of students who attend this program borrow money to pay for it²

The typical graduate leaves with

\$6,116 in debt³

The typical monthly loan payment

\$63 per month in student loans with 4.45% interest rate⁴.

The typical graduate earns

\$24,000 per year after leaving this program⁵

Graduates who got jobs

62% of program graduates got jobs according to the accreditor job placement rate⁸

Program graduates are employed in the following fields:

Hairdressers, Hairstylists, and Cosmetologists: <http://onetonline.org/link/summary/39-5012.00>

Makeup Artists, Theatrical and Performance: <http://onetonline.org/link/summary/39-5091.00>

Manicurists and Pedicurists: <http://onetonline.org/link/summary/39-5092.00>

Skincare Specialists: <http://onetonline.org/link/summary/39-5094.00>

Licensure Requirements⁶

This program meets licensure requirements in

New York

Additional Information:

No additional notes provided.

Date Created: 1/2/2018

These disclosures are required by the U.S. Department of Education

Footnotes:

- ¹ The share of students who completed the program within 100% of normal time (32 weeks).
- ² The share of students who borrowed Federal, private, and/or institutional loans to help pay for college.
- ³ The median debt of borrowers who completed this program. This debt includes federal, private, and institutional loans.
- ⁴ The median monthly loan payment for students who completed this program if it were repaid over ten years at a 4.45% interest rate.
- ⁵ The median earnings of program graduates who received Federal aid.
- ⁶ Some States require students to graduate from a state approved program in order to obtain a license to practice a profession in those States.
- ⁷ State Job Placement Rate: N/A

⁸ Accreditor Job Placement Rate:

Name of the accrediting agency this placement rate is calculated for:

NAtional Accrediting Commission of Career Arts & Sciences

Follow the link below to find out who is included in the calculation of this rate:

<https://brittanyacademy.edu/wp-content/uploads/2016/08/2016-English-Catalog.pdf>

What types of jobs were these students placed in?

The job placement rate includes completers hired for: Jobs within the field

Positions that recent completers were hired for include: Hairstylists, Manicurists, Make-Up Artists, Estheticians, Any Salon or Spa peronsonnel

When were the former students employed?

Program Completers within 1 year of Graduation who had a resonable expectation of permanent employment

How were completers tracked?

Phone questionnaire

Brittany Beauty Academy

ADDENDUMS*

Table of Contents

- A. Faculty and Administration**
- B. Tuition and Method of Payment**
- C. Occupational Data (Job Demand in the Cosmetology Industry)**
- D. Consumer Information**
- E. Campus Security Information**
- F. Financial Aid Information**
- G. Satisfactory Progress Policy**
- H. Gainful Employment Disclosures**

***Brittany Beauty Academy strongly suggests that all prospective students should review the approved catalog for factual information. Brittany Beauty Academy does not solicit students who are enrolled or attending another cosmetology school.**

**Brittany Beauty Academy
375 86th Street
Brooklyn, NY 11209
718-745-1000**

**BBA Brooklyn – Volume VII
12/26/2017**

Brittany Beauty Academy
375 86th Street
Brooklyn, NY 11209
718-745-1000

DIRECTOR

Josephine Puliafico

ADMISSIONS REPRESENTATIVE

Aida Ryabokon

ATTENDANCE ADVISOR/JOB PLACEMENT

Ghada Jaradat

TITLE IX COORINATOR

Ghada Jaradat

FINANCIAL AID OFFICER

Annie Garcia

INSTRUCTIONAL STAFF

TEACHERS

Mary M. Bruschi
Nicole Bryant
Verlene Lewis
Joanne Gioe
Elsa V Jimenez
Anna Maksutova
Johanny Sambucini
Merujan Shaibazian
Cathy A Stewart-Myers

MAINTENANCE

Helio Quinde

Brittany Beauty Academy
375 86th Street
Brooklyn, NY 11209
718-745-1000

Tuition, Fees, & Tuition Refund Tables

Hairdressing & Cosmetology - SOC/CIP Code: 39-5012.00/12.0401; Credential Level = 01 Undergraduate Certificate
1,000 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 14,500.00
Student Kit & Textbooks	\$1,200.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 15,800.00
Cash Payment Plan	\$ 15,800.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$14.50 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

12 Hrs - Approx 84 Weeks (5 terms 17, 17, 17, 17, 16 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$580.00	\$1,015.00	\$1,450.00	\$2,030.00	\$2,900.00
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,920.00	\$13,485.00	\$13,050.00	\$12,470.00	\$11,600.00
2nd Term	Amount of Tuition School is Entitled to keep	\$3,480.00	\$3,915.00	\$4,350.00	\$4,930.00	\$5,800.00	
	Amount of Tuition Credited to Students Acct	\$11,020.00	\$10,585.00	\$10,150.00	\$9,570.00	\$8,700.00	
3rd Term	Amount of Tuition School is Entitled to keep	\$6,380.00	\$6,815.00	\$7,250.00	\$7,830.00	\$8,700.00	
	Amount of Tuition Credited to Students Acct	\$8,120.00	\$7,685.00	\$7,250.00	\$6,670.00	\$5,800.00	
4th Term	Amount of Tuition School is Entitled to keep	\$9,280.00	\$9,715.00	\$10,150.00	\$10,730.00	\$11,600.00	
	Amount of Tuition Credited to Students Acct	\$5,220.00	\$4,785.00	\$4,350.00	\$3,770.00	\$2,900.00	
5th Term	Amount of Tuition School is Entitled to keep	\$12,180.00	\$12,615.00	\$13,050.00	\$13,630.00	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$2,320.00	\$1,885.00	\$1,450.00	\$870.00	\$0.00	

30 Hrs - Approx 34 Weeks (2 terms 17 weeks each)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5	After 5th Week
1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$1,450.00	\$2,537.50	\$3,625.00	\$5,075.00	\$7,250.00
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,050.00	\$11,962.50	\$10,875.00	\$9,425.00	\$7,250.00
2nd Term	Amount of Tuition School is Entitled to keep	\$8,700.00	\$9,787.50	\$10,875.00	\$12,325.00	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$5,800.00	\$4,712.50	\$3,625.00	\$2,175.00	\$0.00	

22.5 Hrs - Approx 45 Weeks (3 Terms 15 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$966.67	\$1,691.67	\$2,416.67	\$3,383.33	\$4,833.33
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,533.33	\$12,808.33	\$12,083.33	\$11,116.67	\$9,666.67
2nd Term	Amount of Tuition School is Entitled to keep	\$5,800.00	\$6,525.00	\$7,250.00	\$8,216.67	\$9,666.67	
	Amount of Tuition Credited to Students Acct	\$8,700.00	\$7,975.00	\$7,250.00	\$6,283.33	\$4,833.33	
3rd Term	Amount of Tuition School is Entitled to keep	\$10,633.33	\$11,358.33	\$12,083.33	\$13,291.67	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$3,866.67	\$3,141.67	\$2,416.67	\$1,208.33	\$0.00	

Brittany Beauty Academy
375 86th Street
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718-745-1000

Tuition, Fees, & Tuition Refund Tables

Hairdressing & Cosmetology...Continued...

SOC/CIP Code: 39-5012.00/12.0401; Credential Level = 01 Undergraduate Certificate 1,000 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 14,500.00
Student Kit & Textbooks	\$1,200.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 15,800.00
Cash Payment Plan	\$ 15,800.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$14.50 per hour

16 Hrs - Approx 63 Weeks (4 Terms 16,16,16,15 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$725.00	\$1,268.75	\$1,812.50	\$2,537.50	\$3,625.00
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,775.00	\$13,231.25	\$12,687.50	\$11,962.50	\$10,875.00
2nd Term	Amount of Tuition School is Entitled to keep	\$4,350.00	\$4,893.75	\$5,437.50	\$6,162.50	\$7,250.00	
	Amount of Tuition Credited to Students Acct	\$10,150.00	\$9,606.25	\$9,062.50	\$8,337.50	\$7,250.00	
3rd Term	Amount of Tuition School is Entitled to keep	\$7,975.00	\$8,518.75	\$9,062.50	\$9,787.50	\$10,875.00	
	Amount of Tuition Credited to Students Acct	\$6,525.00	\$5,981.25	\$5,437.50	\$4,712.50	\$3,625.00	
4th Term	Amount of Tuition School is Entitled to keep	\$11,600.00	\$12,143.75	\$12,687.50	\$13,412.50	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$2,900.00	\$2,356.25	\$1,812.50	\$1,087.50	\$0.00	

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Tuition, Fees, & Tuition Refund Tables

Esthetics - SOC/CIP Code: 39-5094.00/12.049; Credential Level = 01 Undergraduate Level
600 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 9,300.00
Student Kit & Textbooks	\$800.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 10,200.00
Cash Payment Plan	\$ 10,200.00
First Payment in Advance. Balance payable on Start	\$ 800.00
Extra Charge for make-up work	\$15.50 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

22.5 Hours - Approx 27 weeks (2 Quarters 14, 13 weeks each)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5	After 5th Week
1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,162.50	\$2,325.00	\$3,487.50	\$4,650.00	
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,137.50	\$6,975.00	\$5,812.50	\$4,650.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$5,812.50	\$6,975.00	\$8,137.50	\$9,300.00		
	Amount of Tuition Credited to Students Acct	\$3,487.50	\$2,325.00	\$1,162.50	\$0.00		

30 Hours - Approx 20 weeks (2 Quarters 10, 10 weeks each)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,162.50	\$2,325.00	\$3,487.50	\$4,650.00	
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,137.50	\$6,975.00	\$5,812.50	\$4,650.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$5,812.50	\$6,975.00	\$8,137.50	\$9,300.00		
	Amount of Tuition Credited to Students Acct	\$3,487.50	\$2,325.00	\$1,162.50	\$0.00		

19 Hours - Approx 32 weeks (2 Terms 16,16 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$930.00	\$1,627.50	\$2,325.00	\$3,255.00	\$4,650.00
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,370.00	\$7,672.50	\$6,975.00	\$6,045.00	\$4,650.00
2nd Term	Amount of Tuition School is Entitled to keep	\$5,580.00	\$6,277.50	\$6,975.00	\$7,905.00	\$9,300.00	
	Amount of Tuition Credited to Students Acct	\$3,720.00	\$3,022.50	\$2,325.00	\$1,395.00	\$0.00	

12 Hours - Approx 50 Weeks (3 Terms 17,17,16 wks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$620.00	\$1,085.00	\$1,550.00	\$2,170.00	\$3,100.00
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,680.00	\$8,215.00	\$7,750.00	\$7,130.00	\$6,200.00
2nd Term	Amount of Tuition School is Entitled to keep	\$3,720.00	\$4,185.00	\$4,650.00	\$5,270.00	\$6,200.00	
	Amount of Tuition Credited to Students Acct	\$5,580.00	\$5,115.00	\$4,650.00	\$4,030.00	\$3,100.00	
3rd Term	Amount of Tuition School is Entitled to keep	\$6,820.00	\$7,285.00	\$7,750.00	\$8,370.00	\$9,300.00	
	Amount of Tuition Credited to Students Acct	\$2,480.00	\$2,015.00	\$1,550.00	\$930.00	\$0.00	

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Tuition, Fees, & Tuition Refund Tables

Nail Technology - SOC/CIP Code: 39-5092.00/12.0410; Credential Level = 01 Undergraduate Certificate
250 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 2,500.00
Student Kit & Textbooks	\$700.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 3,300.00
Cash Payment Plan	\$ 3,300.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$10.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

22.5 Hours - Approx 12 Weeks (1 Quarter 12 weeks)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5
1st	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00
Quarter	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00

30 Hours - Approx 9 Weeks (1 Quarter 9 weeks)

1st	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00
Quarter	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00

19 Hours - Approx 14 Weeks (1 Quarter 14 weeks)

1st	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00
Quarter	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00

12 Hours - Approx 21 Weeks (2 Quarters 11,10 weeks each)

1st	Amount of Tuition School is Entitled to keep	\$0.00	\$312.50	\$625.00	\$937.50	\$1,250.00
Quarter	Amount of Tuition Credited to Students Acct	\$2,500.00	\$2,187.50	\$1,875.00	\$1,562.50	\$1,250.00
2nd	Amount of Tuition School is Entitled to keep	\$1,562.50	\$1,875.00	\$2,187.50	\$2,500.00	
Quarter	Amount of Tuition Credited to Students Acct	\$937.50	\$625.00	\$312.50	\$0.00	

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Tuition, Fees, & Tuition Refund Tables

Waxing - SOC/CIP Code: 39-5012.00/12.0499; Credential Level = 01 Undergraduate Certificate

75 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 1,050.00
Student Kit & Textbooks	\$200.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 1,350.00
Cash Payment Plan	\$ 1,350.00
First Payment in Advance. Balance payable on Start	\$ 500.00
Extra Charge for make-up work	\$14.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

MINI REFUND CLAUSE

31.25 Hours - Approx 3 Weeks

If withdrawal occurs during	0-15% of program	16-30% of program	31-45% of program	46-60% of program	after 60% of program
Amount of Tuition School is Entitled to keep	\$0.00	\$262.50	\$525.00	\$787.50	\$1,050.00
Amount of Tuition Credited to Students Acct	\$1,050.00	\$787.50	\$525.00	\$262.50	\$0.00

12 Hours - Approx 7 Weeks (1 Quarter)

1st Quarter	If withdrawal occurs during	Week 1	Week 2	Week 3	Week 4	Week 5
	Amount of Tuition School is Entitled to keep	\$0.00	\$262.50	\$525.00	\$787.50	\$1,050.00
	Amount of Tuition Credited to Students Acct	\$1,050.00	\$787.50	\$525.00	\$262.50	\$0.00

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Tuition, Fees, & Tuition Refund Tables

Make-Up Techniques

84 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 1,932.00
Student Kit & Textbooks	\$600.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 2,632.00
Cash Payment Plan	\$ 2,632.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$23.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

12 Hours - Approx 7 Weeks (1 Quarter)

1st Quarter	If withdrawal occurs during	Week 1	Week 2	Week 3	Week 4	Week 5
	Amount of Tuition School is Entitled to keep	\$0.00	\$483.00	\$966.00	\$1,449.00	\$1,932.00
	Amount of Tuition Credited to Students Acct	\$1,932.00	\$1,449.00	\$966.00	\$483.00	\$0.00

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Job Demand in the Cosmetology Industry, 2014
Barbers, Hairdressers, and Cosmetologists

Percent change in employment, projected 2012-22

Hairdressers, hairstylists, and cosmetologists	13%
Barbers, hairdressers, and cosmetologists	13%
Barbers	11%
Total, all occupations	11%

Note: All Occupations includes all occupations in the U.S. Economy.

Source: U.S. Bureau of Labor Statistics, Employment Projections program

Overall employment of barbers, hairdressers, and cosmetologists is projected to grow 13 percent from 2012 to 2022, about as fast as the average for all occupations. Growth rates will vary by speciality.

Employment of barbers is projected to grow 11 percent from 2012 to 2022, about as fast as the average for all occupations. The need for barbers will stem primarily from an increasing population, which will lead to greater demand for basic hair-care services.

Employment of hairdressers, hairstylists, and cosmetologists is projected to grow 13 percent from 2012 to 2022, about as fast as the average for all occupations. Demand for hair coloring, hair straightening, and other advanced hair treatments has risen in recent years, a trend that is expected to continue over the coming decade.

Job Prospects

Overall job opportunities are expected to be good. A large number of job openings will stem from the need to replace workers who transfer to other occupations, retire, or leave the occupation for other reasons. However, workers should expect strong competition for jobs and clients at higher paying salons, of which there are relatively few and for which applicants must compete with a large pool of experienced hairdressers and cosmetologists.

Employment projections data for barbers, hairdressers, and cosmetologists, 2012-22

Occupational Title	SOC Code	Employment, 2012	Projected Employment, 2022	Change, 2012-22 Percent Numeric		Employment by Industry
Barbers, hairdressers, hairstylists and cosmetologists	39-5010	663,300	746,600	13	83,300	[XLS]
Barbers	39-5011	52,100	57,900	11	5,800	[XLS]
Hairdressers, hairstylists, and cosmetologists	39-5012	611,200	688,700	13	77,600	[XLS]

SOURCE: U.S. Bureau of Labor Statistics, Employment Projections program

Suggested citation:

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook, 2014-15 Edition*, Barbers, Hairdressers, and Cosmetologists, on the Internet at <http://www.bls.gov/ooh/personal-care-and-service/barbers-hairdressers-and-cosmetologists.htm>

Publish Date: Wednesday, January 8, 2014

Brittany Beauty Academy
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ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE
SCHOOL AND REGISTERED PRIVATE BUSINESS SCHOOLS

The information provided in the Occupational Educational Data Survey (OEDS) is self-reported data by the licensed career school. While BPSS has approved the catalog, it relies on the verification of its content by the licensed career school.

JULY 1, 2015 THROUGH JUNE 30, 2016

*New School therefore there are no statistics to report at this time *

HAIRDRESSING & COSMETOLOGY

Program Enrollment	
Full Time	0
Part Time	0
Total	0

Program Completion Rate	
Enrolled	
Graduates	0
Non-completers	0
Continuing Students	0
Completion Rate	0%

Placement of Program Completers	
Number of Graduates	0
Percent of Graduates who are	
1) Employed related field	0%
2) Employed slightly related field	0%
3) Employed unrelated field	0%
4) In Military	0%
5) Seeking employment	0%
6) Pursuing additional education	0%
7) Unavailable for employment	0%
8) Status unknown	0%

LICENSURE RATE

TOTAL CANDIDATES	0
PASSED	0
FAILED	0
RATE:	0%

ADDENDUM D

Revised 01/12/18 KS

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ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE SCHOOLS
AND REGISTERED PRIVATE BUSINESS SCHOOLS

The information provided in the Occupational Educational Data Survey (OEDS) is self-reported data by the licensed career school. While BPSS has approved the catalog, it relies on the verification of its content by the licensed career school.

JULY 1, 2015 THROUGH JUNE 30, 2016

*New School therefore there are no statistics to report at this time *

ESTHETICS

Program Enrollment	
Full Time	0
Part Time	0
Total	0

Program Completion Rate	
Enrolled	
Graduates	0
Non-completers	0
Continuing Students	0
Completion Rate	0%

Placement of Program Completers	
Number of Graduates	0
Percent of Graduates who are	
1) Employed related field	0%
2) Employed slightly related field	0%
3) Employed unrelated field	0%
4) In Military	0%
5) Seeking employment	0%
6) Pursuing additional education	0%
7) Unavailable for employment	0%
8) Status unknown	0%

LICENSURE RATE

TOTAL CANDIDATES	0
PASSED	0
FAILED	0
RATE:	0%

ADDENDUM D

Revised 01/12/18 KS

Brittany Beauty Academy
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ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE SCHOOLS
AND REGISTERED PRIVATE BUSINESS SCHOOLS

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JULY 1, 2015 THROUGH JUNE 30, 2016

*New School therefore there are no statistics to report at this time *

NAIL TECHNOLOGY

Program Enrollment

Full Time	0
Part Time	0
Total	0

Program Completion Rate

Enrolled	
Graduates	0
Non-completers	0
Continuing Students	0
Completion Rate	0%

Placement of Program Completers

Number of Graduates	0
Percent of Graduates who are	
1) Employed related field	0%
2) Employed slightly related field	0%
3) Employed unrelated field	0%
4) In Military	0%
5) Seeking employment	0%
6) Pursuing additional education	0%
7) Unavailable for employment	0%
8) Status unknown	0%

LICENSURE RATE

TOTAL CANDIDATES	0
PASSED	0
FAILED	0
RATE:	0%

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ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE SCHOOLS
AND REGISTERED PRIVATE BUSINESS SCHOOLS

The information provided in the Occupational Educational Data Survey (OEDS) is self-reported data by the licensed career school. While BPSS has approved the catalog, it relies on the verification of its content by the licensed career school.

JULY 1, 2015 THROUGH JUNE 30, 2016

*New School therefore there are no statistics to report at this time *

WAXING

Program Enrollment	
Full Time	0
Part Time	0
Total	0

Program Completion Rate	
Enrolled	
Graduates	0
Non-completers	0
Continuing Students	0
Completion Rate	0%

Placement of Program Completers	
Number of Graduates	0
Percent of Graduates who are	
1) Employed related field	0%
2) Employed slightly related field	0%
3) Employed unrelated field	0%
4) In Military	0%
5) Seeking employment	0%
6) Pursuing additional education	0%
7) Unavailable for employment	0%
8) Status unknown	0%

LICENSURE RATE

TOTAL CANDIDATES	0
PASSED	0
FAILED	0
RATE:	0%

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*NATIONAL ACCREDITING COMMISSION OF CAREER, ARTS AND SCIENCES
COMBINED STATISTICS IN COMPLETION, PLACEMENT AND LICENSING FOR
BRITTANY BEAUTY ACADEMY 375 86th STREET, BROOKLYN, NY 11209 AND
BRITTANY BEAUTY ACADEMY 500 8TH AVENUE 8TH FLOOR, NY, NY 10018*

REPORTING PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

HAIRDRESSING & COSMETOLOGY

Number of Students Scheduled to Complete:	181
Students who completed as of December 31, 2016	125
Students who completed and are eligible for employment	125
Students who are employed in a field for which training prepared them	77
Students who took the last required portion of the licensing exam	51

COMPLETION RATE: 69.06%

PLACEMENT RATE: 61.60%

LICENSURE RATE 90.20%

Brittany Beauty Academy
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Campus Security Report 2016

Any person witnessing any form of criminal action or other emergency should promptly report it to the administrative office that will document and promptly report it to the local police department. A memorandum will then be prepared and kept on file in the office. All reports should be addressed to Ms. Josephine Puliafico, Director. If Ms. Puliafico is not available, students should immediately find an available staff person and report the criminal activity. The school's administration will promptly notify students and staff of the occurrence of any crimes or known risks to persons as the school's administration becomes aware of the crimes and/or risks. The school will include this information in the Campus Security Report, which will be prepared annually and distributed to all students and staff on or about September 1st of each calendar year.

Victims of crimes or witnesses to crimes are encouraged to contact Ms. Josephine Puliafico, Director, to report crimes on a voluntary and confidential basis.

This school's campus is limited to the premises that the school occupies 375 86th Street, Brooklyn, NY 11209. The school has no dormitories, off campus locations or other non-campus premises. These premises will be accessible to the students and public who seek our services during normal business hours and will remain locked during non-business hours and only authorized personnel are permitted on premises during non-business hours. This school does not recognize any student organizations. This security report encompasses the school's campus as well as the building it's located in and the following crimes in the surrounding areas including any local bus stops. Requests for information in furtherance of gathering data regarding criminal activity are sent out annually to the building's management, local police authorities, and any know local civic associations. This report is prepared based upon the responses to those inquiries as well as the records of this school.

This institution does NOT employ private security personnel, campus law enforcement, pastoral counselors or professional counselors. No school employee or official has the authority to arrest any individual. Therefore, any incidents that are suspicious in nature or criminal action or emergency should be referred to the administrative office where they will be reported to local authorities.

Students, upon orientation, and staff, at staff meetings, are reminded about the importance of secure premises. All persons on premises are reminded to keep the premises locked during non-business hours, report any suspicious activity, not to leave their valuables unattended and are encouraged to work as a group when leaving the school and going to their automobiles, homes, or public transportation. Students and staff are encouraged to be responsible for their safety, the safety of others and the surrounding premises.

If any of the following crimes occur on these premises, the information is referred to local authorities. These statistics are disclosed to students and staff by memorandum every year on or about September 1st.

- * Criminal Homicide (Murder/Non-negligent manslaughter * Negligent Manslaughter * Aggravated Assault * Burglary
- * Sex Offenses – includes rape, Fondling, Incest, Statutory Rape * Robbery * Motor Vehicle Theft * Domestic Violence
- * Stalking *Dating Violence * Arson

This is a drug and alcohol free school. The sale or use of alcohol or illegal drugs is strictly prohibited on the premises. Anyone observed using illegal drugs or underage alcohol consumption would be referred to local authorities. Anyone observed using illegal drugs or consuming alcohol on premises would be subject to suspension and/or expulsion.

This school has in place a Drug and Alcohol prevention policy. All students and Staff receive materials entitled "Cosmetology Cuts out Drugs". This school does NOT employ any counseling professionals equipped to deal with drug and alcohol abuse issues but will refer any individuals requesting this information to agencies/authorities that are equipped to deal with these matters.

If any arrest is made for the violations stated below, this information is disclosed to students and staff by memorandum every year by September 1st of each calendar year.

* Liquor Law Violations * Drug Abuse Violations * Weapons Possession * Larceny/Theft * Simple Assault * Intimidation
* Destruction/Damage/Vandalism of Property * Hate Crimes

1. The crimes of rape and sexual assault include both forcible and non-forcible sexual offenses. This school has adopted a policy to prevent sexual offenses and to establish procedures should be a sexual offense occur.
2. Sexual assault awareness is discussed during student orientation and staff meetings.
3. If a sexual offense occurs on premises, the accuser has the option to and is encouraged to take the following steps:
 - a. Report the offense to the administrative office that will report it to the local police department.
 - b. Preserve evidence as may be necessary to prove the offense.
 - c. If needed, request assistance from the school administration in reporting the offense to the local police department.
 - d. Report the offense to the local police department.
 - e. Request a change of schedule or leave of absence if desired.
 - f. Obtain counseling and /or other services available in the accuser's community to the victims of sexual offenses.
4. As required by the Campus Sex Crime Prevention Act of October 2000, you may obtain information on sex offenders in your community by contacting the New York State Sex Offender Registry hotline at 1-900-288-3838 or on the web at <http://criminaljustice.state.ny.us/crimnet/annrpt9901.htm>
5. This institution does not recognize any student organizations nor does it provide student housing.
6. This institution will modify a student's academic situation or employees work schedule after an alleged sexual offense if requested by the accuser and the change is reasonably available.
7. This institution does not offer any mental health services or counseling. - Nor are there any other services available other than those stated in this policy. The school will assist its students and staff in obtaining counseling for any matter upon the request of the student or staff, on a confidential basis.
8. Should an accusation of a sexual offense occur, disciplinary action against the accused offender would be based upon the findings of the law enforcement agency's investigation, available facts pertaining to the offense, and any other available information. Should the accused student be found guilty in a court of law, he/she will be subject to expulsion. Should a disciplinary action be instituted, both the accuser and the accused may have others present during the disciplinary proceeding and both parties will be informed of the final determination of the institution and any sanctions imposed.
9. Following a final determination by the institution, the school may impose sanctions that may vary including suspension and or expulsion.

Report on Criminal Activity:

Based upon the inquiries to the building's management, local police authorities, and the records of this school the following criminal activity is reported.

Type of Criminal Activity	<u>2014</u> Calendar Year	<u>2015</u> Calendar Year	<u>2016</u> Calendar Year
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses – <u>Non Forcible</u>	0	0	0
incest	0	0	0
Statutory Rape	0	0	0
Robbery	5	3	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Brittany Beauty Academy
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Financial Assistance Information

Financial Assistance is available for those who are eligible and qualify. Brittany Beauty Academy offers a combination of payment plans, grants, and loans for your convenience.

These include:

PELL GRANTS – This is a need based grant to help meet the cost of education and does not need to be paid back.

SEOG GRANTS - This is a supplemental need based grant to help meet the cost of education and does not need to be paid back.

DIRECT LOANS – These are low interest loans made by the Department of Education for qualified students attending Brittany Beauty Academy to help meet education expenses.

TFC Credit Corporation – Extended payment options beyond graduation for students

Monthly Payment Plans – Course is paid prior to completion

ACE Grant - The ACE Grant is broken down into 2 tuition reductions to the school, \$500 after the first week and then an additional \$500 at the SAP checkpoint provided the student maintains a minimum 90% Attendance and a minimum 90% GPA. This grant does not need to be paid back.

For additional information about any of these please consult our Financial Aid Advisor Annie Garcia at 718-745-1000.

SATISFACTORY ACADEMIC PROGRESS POLICY

Applies to all students enrolled in a NACCAS-approved program and provided to applicants prior to enrollment. This policy is applied to all students enrolled in a NACCAS approved program both full time and part time.

SATISFACTORY ACADEMIC PROGRESS POLICY- Hairdressing & Cosmetology (1,000 hrs. approx.) Esthetics (600 hrs. approx.) Nail Technology (250 hrs. approx.) Waxing (75 hrs. approx.)

1. ATTENDANCE PROGRESS EVALUATION

Progress reports may be issued every month; however, attendance is evaluated and issued to student at every 450 interval of actual attendance for the 1,000 hour Hairdressing & Cosmetology program, 300 hours for the 600 hour Esthetics program, 125 hours for the 250 hours Nail Technology program and 37.5 hours for the 75 hour Waxing program.

For a student to be deemed maintaining satisfactory attendance the student must complete $\frac{2}{3}$ of scheduled hours required.

2. LEAVE OF ABSENCE

In cases of extenuating circumstances, a student may receive a leave of absence at the discretion of the Director in any "12 month period", not to exceed 180 days. A "12 month period" begins on the first day the student was unable to attend the institution because of circumstances. Students requesting a leave of absence must provide a written, signed and dated request prior to the leave. The school must have a reasonable expectation that the student will return. A student will not receive credit for attendance or achievement for this leave of absence, nor will they be charged with the absence. Upon return the student will be evaluated for retention for proper placement in the program. A student's contract period will be extended by the amount of the leave of absence. Students meeting this criterion are not considered withdrawn and no refund calculation is due. The withdrawal date, for the purpose of calculating a refund, is always the student's last day of attendance.

In the event of a non-scheduled school closure (snow day) or suspension a student's contract period will be extended by the amount of the closure. The withdrawal date, for the purpose of calculating a refund, is always the student's last day of attendance.

3. ACADEMIC PROGRESS EVALUATION

Progress reports may be issued every month; however, grade point average is evaluated and issued to a student at every 450 hour interval of actual attendance for the 1,000 hour Hairdressing & Cosmetology program, 300 hours for the 600 hour Esthetics program, 125 hours for the 250 hour Nail Technology program, and 37.5 hours for the 75 hour Waxing program.

Excellent	95%—100%
Very Good	85%—94%
Good	75%—84%
Fail	74% & Under

A GPA of 75% is a minimum passing grade

Grade point average is determined by a combined average of all practical and written examinations. Those students who have not satisfied the school's minimum academic satisfactory progress requirements or those students who wish to increase their overall grade point average may retake any written or practical examination at the discretion of the school direction. In addition, those students who missed, failed, or wish to improve an examination grade may re-take the exam within 15 days of the scheduled exam. The new grade will become the final grade for that unit of instruction.

SATISFACTORY ACADEMIC PROGRESS POLICY (continued)

4. STUDENTS WHO MEET THE MINIMUM REQUIREMENTS for attendance and academic progress shall be considered making satisfactory progress until the next scheduled evaluation. Students who do not meet such requirements shall be given a financial aid warning. Title IV funds will be reinstated to good standing if the student satisfies the Satisfactory Requirement.

5. FINANCIAL AID WARNING

The student failing to maintain Satisfactory Academic/Attendance Progress will be given a financial aid warning until the next scheduled evaluation period. While in financial aid warning status students will be eligible to receive Title IV funds despite a determination that the student is not making SAP. However, if a student fails to improve during this warning period (450 actual hours - Hairdressing & Cosmetology and 300 hours - Esthetics) the student will not be maintaining SAP and not be eligible for any additional Title IV funds. The student may also be subject to dismissal.

6. APPEAL

When a student is placed on financial aid warning and deemed "failing to maintain satisfactory progress," they may not appeal.

7. REINSTATEMENT

Students who re-enter the program/course within the 180 days of withdrawal will be treated as if they had not withdrawn. The student's SAP status remains the same as it was before the interruption of training.

8. REINSTATEMENT OF AID

Title IV aid will be reinstated to a student who was maintaining satisfactory academic progress at the time of discontinuance.

9. RE-ENROLLMENT

A student who re-enters the program/course, after 180 days of withdrawal will be treated as a transfer student. The student's SAP status remains the same as it was before the interruption of training.

10. TRANSFER OF HOURS

Transfer of hours that are accepted are counted as both attempted and completed hours. SAP evaluation periods are based on actual contracted hours at the institution.

11. MAXIMUM TIME FRAME FOR COURSE COMPLETION

Students who exceed maximum timeframe may continue their education, however no additional Title IV aid may be used to pay any additional costs related to course completion.

Hairdressing & Cosmetology / Esthetics / Nail Technology / Waxing

<u>Program</u>	<u>Course Scheduled Length</u>	<u>Maximum Time Frame</u>
Hairdressing & Cosmetology	1000 hours	1500 Scheduled Hours
Esthetics	600 hours	900 Scheduled Hours
Nail Technology	250 hours	375 Scheduled Hours
Waxing	75 hours	112.5 Scheduled Hours

SATISFACTORY ACADEMIC PROGRESS POLICY (continued)

12. NOTIFICATION

The institution will notify all students of any evaluation that impacts the student's eligibility of Financial Aid.

* Not all courses and all schedules are offered at all schools. Prospective students should contact the admissions office at the school they plan on attending to determine what courses and schedules are being offered.

A student is required to attend school regularly in accordance with the attendance regulation portion of the enrollment agreement. Any student, who must be absent for the day, is requested to phone the school within the first hour of class. A student who is late for class is required to explain the reason to the school secretary.

Transfer of scheduled sessions may be permitted only once during training to commence the first class day of the month. Request must be made in writing to the Director with a valid reason. In the event of such transfer, the scheduled completion date, maximum time frame and installment plan will be revised. The maximum time frame for completion of all program requirements is applicable to all students.

Course incompletes, repetitions, and non-credit remedial courses have no effect upon the satisfactory academic progress standards because they do not exist at our schools.

NOTE: The prospective student should be aware that some information contained in the catalog may change. It is recommended that students considering enrollment check with the school director to determine if there is any change from the information provided in this catalog. In addition, a catalog will contain information on the schools' teaching personnel and courses/curricula offered. Please be advised that the State Education Department separately licenses all teaching personnel and independently approves all courses and curricula offered. Therefore, it is possible that courses/curricula listed in the schools' catalog may not be approved at the time that a student enrolls in the school or the teaching personnel listed in the catalog may have changed. It is again recommended that you check with the school's director to determine if there are any changes in the courses/curricula offered or the teaching personnel listed in the catalog.

Brittany Beauty Academy
375 86th Street
Brooklyn, NY 11209
718-745-1000

Hair Design Institute at Fifth Avenue

Cosmetology/Cosmetologist, General

Program Level - Undergraduate certificate

Program Length - 8 months



COST

How much will this program cost me?*

Tuition and fees: \$13,300

Books and supplies: \$1,000

On-campus room & board: *not offered*

What other costs are there for this program?

For further program cost information [click here](#).

* The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

SUCCESS

How long will it take me to complete this program?

The program is designed to take 8 months to complete. Of those that completed the program in 2014-2015, 7% finished in 8 months.

What are my chances of getting a job when I graduate?

The job placement rate for students who completed this program is 81%.

For further information about this job placement rate, [click here](#).

FINANCING

What financing options are available to help me pay for this program?

Financing for this program may be available through grants, scholarships, loans (federal and private) and institutional financing plans. The median amount of debt for program graduates is shown below:

Federal loans: \$8,088

Private education loans: \$553

Institutional financing plan: \$0

The school has elected to provide the following additional information: 100% of program graduates used loans to help finance their costs for this program.

Click here for more information on jobs related to this program.

For additional information related to this program and/or the information provided above, [click here](#).

Date Created: 1/11/2016

Brittany Beauty Academy

ADDENDUMS*

Table of Contents

- A. Faculty and Administration**
- B. Tuition and Method of Payment**
- C. Occupational Data (Job Demand in the Cosmetology Industry)**
- D. Consumer Information**
- E. Campus Security Information**
- F. Financial Aid Information**
- G. Satisfactory Progress Policy**
- H. Gainful Employment Disclosures**

***Brittany Beauty Academy strongly suggests that all prospective students should review the approved catalog for factual information. Brittany Beauty Academy does not solicit students who are enrolled or attending another cosmetology school.**

**Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300**

BBA Levittown – Volume VIII

1/30/2019

**Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300**

DIRECTOR

Gary R. Ferrara

ADMISSIONS REPRESENTATIVE

Fatajah Porter

ATTENDANCE ADVISOR

Lauren Fischetti

JOB PLACEMENT

Regina Ferrara

TITLE IX COORINATOR

Barbara Buffalino

FINANCIAL AID ADMINISTRATOR

Sonia Velazquez

INSTRUCTIONAL STAFF

Supervisor

Deborah Cook

TEACHERS

Flor Alas

Balmati Gibbs

Patricia Berrios

Priscilla Chakmakian

Tahisha Dorismond

Rosemary Savillo

Jeanine Wahreit

Cynthia Renfrow

Donna Amendola

Vincent Rocanello

Olivia Solomon

MAINTENANCE

Neil Magliano

Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300

Tuition, Fees, & Tuition Refund Tables

Hairdressing & Cosmetology - SOC/CIP Code: 39-5012.00/12.0401; Credential Level = 01 Undergraduate Certificate
1,000 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 15,000.00
Student Kit & Textbooks	\$1,300.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 16,400.00
Cash Payment Plan	\$ 16,400.00
First Payment in Advance. Balance payable on Start	\$ 1,400.00
Extra Charge for make-up work	\$15.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

31.25 Hrs - Approx 32 Weeks (2 terms 16 weeks each)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5	After 5th Week
1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$1,500.00	\$2,625.00	\$3,750.00	\$5,250.00	\$7,500.00
	Amount of Tuition Credited to Students Acct	\$15,000.00	\$13,500.00	\$12,375.00	\$11,250.00	\$9,750.00	\$7,500.00
2nd Term	Amount of Tuition School is Entitled to keep	\$9,000.00	\$10,125.00	\$11,250.00	\$12,750.00	\$15,000.00	
	Amount of Tuition Credited to Students Acct	\$6,000.00	\$4,875.00	\$3,750.00	\$2,250.00	\$0.00	

25 Hrs - Approx 40 Weeks (3 Quarters 14, 13, 13 weeks each)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,250.00	\$2,500.00	\$3,750.00	\$5,000.00	
	Amount of Tuition Credited to Students Acct	\$15,000.00	\$13,750.00	\$12,500.00	\$11,250.00	\$10,000.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$6,250.00	\$7,500.00	\$8,750.00	\$10,000.00		
	Amount of Tuition Credited to Students Acct	\$8,750.00	\$7,500.00	\$6,250.00	\$5,000.00		
3rd Quarter	Amount of Tuition School is Entitled to keep	\$11,250.00	\$12,500.00	\$13,750.00	\$15,000.00		
	Amount of Tuition Credited to Students Acct	\$3,750.00	\$2,500.00	\$1,250.00	\$0.00		

19 Hrs - Approx 53 Weeks (3 Terms 18, 18, 17 wks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$1,000.00	\$1,750.00	\$2,500.00	\$3,500.00	\$5,000.00
	Amount of Tuition Credited to Students Acct	\$15,000.00	\$14,000.00	\$13,250.00	\$12,500.00	\$11,500.00	\$10,000.00
2nd Term	Amount of Tuition School is Entitled to keep	\$6,000.00	\$6,750.00	\$7,500.00	\$8,500.00	\$10,000.00	
	Amount of Tuition Credited to Students Acct	\$9,000.00	\$8,250.00	\$7,500.00	\$6,500.00	\$5,000.00	
3rd Term	Amount of Tuition School is Entitled to keep	\$11,000.00	\$11,750.00	\$12,500.00	\$13,500.00	\$15,000.00	
	Amount of Tuition Credited to Students Acct	\$4,000.00	\$3,250.00	\$2,500.00	\$1,500.00	\$0.00	

12 Hrs - Approx 84 Weeks (5 terms 17, 17, 17, 17, 16 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$600.00	\$1,050.00	\$1,500.00	\$2,100.00	\$3,000.00
	Amount of Tuition Credited to Students Acct	\$15,000.00	\$14,400.00	\$13,950.00	\$13,500.00	\$12,900.00	\$12,000.00
2nd Term	Amount of Tuition School is Entitled to keep	\$3,600.00	\$4,050.00	\$4,500.00	\$5,100.00	\$6,000.00	
	Amount of Tuition Credited to Students Acct	\$11,400.00	\$10,950.00	\$10,500.00	\$9,900.00	\$9,000.00	
3rd Term	Amount of Tuition School is Entitled to keep	\$6,600.00	\$7,050.00	\$7,500.00	\$8,100.00	\$9,000.00	
	Amount of Tuition Credited to Students Acct	\$8,400.00	\$7,950.00	\$7,500.00	\$6,900.00	\$6,000.00	
4th Term	Amount of Tuition School is Entitled to keep	\$9,600.00	\$10,050.00	\$10,500.00	\$11,100.00	\$12,000.00	
	Amount of Tuition Credited to Students Acct	\$5,400.00	\$4,950.00	\$4,500.00	\$3,900.00	\$3,000.00	
5th Term	Amount of Tuition School is Entitled to keep	\$12,600.00	\$13,050.00	\$13,500.00	\$14,100.00	\$15,000.00	
	Amount of Tuition Credited to Students Acct	\$2,400.00	\$1,950.00	\$1,500.00	\$900.00	\$0.00	

ADDENDUM B

Revised 01/30/19 KS

Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300

Tuition, Fees, & Tuition Refund Tables

Esthetics - SOC/CIP Code: 39-5094.00/12.049; Credential Level = 01 Undergraduate Level

600 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 9,400.00
Student Kit & Textbooks	\$900.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 10,400.00
Cash Payment Plan	\$ 10,400.00
First Payment in Advance. Balance payable on Start	\$ 1,000.00
Extra Charge for make-up work	\$15.67 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

31.25 Hours - Approx 20 weeks (2 Quarters 10, 10 weeks each)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5	After 5th Week
1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,175.00	\$2,350.00	\$3,525.00	\$4,700.00	
	Amount of Tuition Credited to Students Acct	\$9,400.00	\$8,225.00	\$7,050.00	\$5,875.00	\$4,700.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$5,875.00	\$7,050.00	\$8,225.00	\$9,400.00		
	Amount of Tuition Credited to Students Acct	\$3,525.00	\$2,350.00	\$1,175.00	\$0.00		

25 Hours - Approx 24 weeks (2 Quarters 12, 12 weeks each)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,175.00	\$2,350.00	\$3,525.00	\$4,700.00	
	Amount of Tuition Credited to Students Acct	\$9,400.00	\$8,225.00	\$7,050.00	\$5,875.00	\$4,700.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$5,875.00	\$7,050.00	\$8,225.00	\$9,400.00		
	Amount of Tuition Credited to Students Acct	\$3,525.00	\$2,350.00	\$1,175.00	\$0.00		

19 Hours - Approx 32 weeks (2 Terms 16,16 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$940.00	\$1,645.00	\$2,350.00	\$3,290.00	\$4,700.00
	Amount of Tuition Credited to Students Acct	\$9,400.00	\$8,460.00	\$7,755.00	\$7,050.00	\$6,110.00	\$4,700.00
2nd Term	Amount of Tuition School is Entitled to keep	\$5,640.00	\$6,345.00	\$7,050.00	\$7,990.00	\$9,400.00	
	Amount of Tuition Credited to Students Acct	\$3,760.00	\$3,055.00	\$2,350.00	\$1,410.00	\$0.00	

12 Hours - Approx 50 Weeks (3 Terms 17,17,16 wks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$626.67	\$1,096.67	\$1,566.67	\$2,193.33	\$3,133.33
	Amount of Tuition Credited to Students Acct	\$9,400.00	\$8,773.33	\$8,303.33	\$7,833.33	\$7,206.67	\$6,266.67
2nd Term	Amount of Tuition School is Entitled to keep	\$3,760.00	\$4,230.00	\$4,700.00	\$5,326.67	\$6,266.67	
	Amount of Tuition Credited to Students Acct	\$5,640.00	\$5,170.00	\$4,700.00	\$4,073.33	\$3,133.33	
3rd Term	Amount of Tuition School is Entitled to keep	\$6,893.33	\$7,363.33	\$7,833.33	\$8,460.00	\$9,400.00	
	Amount of Tuition Credited to Students Acct	\$2,506.67	\$2,036.67	\$1,566.67	\$940.00	\$0.00	

Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300

Tuition, Fees, & Tuition Refund Tables

Nail Technology - SOC/CIP Code: 39-5092.00/12.0410; Credential Level = 01 Undergraduate Certificate
250 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 2,500.00
Student Kit & Textbooks	\$700.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 3,300.00
Cash Payment Plan	\$ 3,300.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$10.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

31.25 Hours - Approx 8 Weeks (1 Quarter 8 weeks)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5
1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00

25 Hours - Approx 10 Weeks (1 Quarter 10 weeks)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00

19 Hours - Approx 14 Weeks (1 Quarter 14 weeks)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00

12 Hours - Approx 21 Weeks (2 Quarters 11,10 weeks each)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$312.50	\$625.00	\$937.50	\$1,250.00
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$2,187.50	\$1,875.00	\$1,562.50	\$1,250.00
2nd Quarter	Amount of Tuition School is Entitled to keep	\$1,562.50	\$1,875.00	\$2,187.50	\$2,500.00	
	Amount of Tuition Credited to Students Acct	\$937.50	\$625.00	\$312.50	\$0.00	

Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300

Tuition, Fees, & Tuition Refund Tables

Waxing - SOC/CIP Code: 39-5012.00/12.0499; Credential Level = 01 Undergraduate Certificate

75 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 1,875.00
Student Kit & Textbooks	\$300.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 2,275.00
Cash Payment Plan	\$ 2,275.00
First Payment in Advance. Balance payable on Start	\$ 500.00
Extra Charge for make-up work	\$25.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

MINI REFUND CLAUSE

31.25 Hours - Approx 3 Weeks

If withdrawal occurs during	0-15% of program	16-30% of program	31-45% of program	46-60% of program	after 60% of program
Amount of Tuition School is Entitled to keep	\$0.00	\$468.75	\$937.50	\$1,406.25	\$1,875.00
Amount of Tuition Credited to Students Acct	\$1,875.00	\$1,406.25	\$937.50	\$468.75	\$0.00

12 Hours - Approx 7 Weeks (1 Quarter)

1st Quarter	If withdrawal occurs during	Week 1	Week 2	Week 3	Week 4	Week 5
	Amount of Tuition School is Entitled to keep	\$0.00	\$468.75	\$937.50	\$1,406.25	\$1,875.00
	Amount of Tuition Credited to Students Acct	\$1,875.00	\$1,406.25	\$937.50	\$468.75	\$0.00

Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300

Tuition, Fees, & Tuition Refund Tables

Make-Up Techniques

84 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 2,150.00
Student Kit & Textbooks	\$800.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 3,050.00
Cash Payment Plan	\$ 3,050.00
First Payment in Advance. Balance payable on Start	\$ 900.00
Extra Charge for make-up work	\$25.60 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

12 Hours - Approx 7 Weeks (1 Quarter)

	If withdrawal occurs during	Week 1	Week 2	Week 3	Week 4	Week 5
1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$537.50	\$1,075.00	\$1,612.50	\$2,150.00
	Amount of Tuition Credited to Students Acct	\$2,150.00	\$1,612.50	\$1,075.00	\$537.50	\$0.00

**Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300**

**Job Demand in the Cosmetology Industry, 2014
Barbers, Hairdressers, and Cosmetologists**

Percent change in employment, projected 2012-22

Hairdressers, hairstylists, and cosmetologists	13%
Barbers, hairdressers, and cosmetologists	13%
Barbers	11%
Total, all occupations	11%

Note: All Occupations includes all occupations in the U.S. Economy.

Source: U.S. Bureau of Labor Statistics, Employment Projections program

Overall employment of barbers, hairdressers, and cosmetologists is projected to grow 13 percent from 2012 to 2022, about as fast as the average for all occupations. Growth rates will vary by speciality.

Employment of barbers is projected to grow 11 percent from 2012 to 2022, about as fast as the average for all occupations. The need for barbers will stem primarily from an increasing population, which will lead to greater demand for basic hair-care services.

Employment of hairdressers, hairstylists, and cosmetologists is projected to grow 13 percent from 2012 to 2022, about as fast as the average for all occupations. Demand for hair coloring, hair straightening, and other advanced hair treatments has risen in recent years, a trend that is expected to continue over the coming decade.

Job Prospects

Overall job opportunities are expected to be good. A large number of job openings will stem from the need to replace workers who transfer to other occupations, retire, or leave the occupation for other reasons. However, workers should expect strong competition for jobs and clients at higher paying salons, of which there are relatively few and for which applicants must compete with a large pool of experienced hairdressers and cosmetologists.

Employment projections data for barbers, hairdressers, and cosmetologists, 2012-22

Occupational Title	SOC Code	Employment, 2012	Projected Employment, 2022	Change, 2012-22 Percent Numeric	Employment by Industry
Barbers, hairdressers, hairstylists and cosmetologists	39-5010	663,300	746,600	13 83,300	[XLS]
Barbers	39-5011	52,100	57,900	11 5,800	[XLS]
Hairdressers, hairstylists, and cosmetologists	39-5012	611,200	688,700	13 77,600	[XLS]

SOURCE: U.S. Bureau of Labor Statistics, Employment Projections program

Suggested citation:

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook, 2014-15 Edition*, Barbers, Hairdressers, and Cosmetologists, on the Internet at <http://www.bls.gov/oooh/personal-care-and-service/barbers-hairdressers-and-cosmetologists.htm>

Publish Date: Wednesday, January 8, 2014

**Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300**

**ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE
SCHOOL AND REGISTERED PRIVATE BUSINESS SCHOOLS**

The information provided in the Occupational Educational Data Survey (OEDS) is self-reported data by the licensed career school. While BPSS has approved the catalog, it relies on the verification of its content by the licensed career school.

JULY 1, 2016 THROUGH JUNE 30, 2017

HAIRDRESSING & COSMETOLOGY

Program Enrollment	
Full Time	80
Part Time	41
Total	121

Program Completion Rate	
Enrolled	121
Graduates	75
Non-completers	37
Continuing Students	89
Completion Rate	62%

Placement of Program Completers	
Number of Graduates	75
Percent of Graduates who are	
1) Employed related field	79%
2) Employed slightly related field	0
3) Employed unrelated field	5%
4) In Military	0
5) Seeking employment	0
6) Pursuing additional education	0
7) Unavailable for employment	1%
8) Status unknown	15%

LICENSURE RATE

TOTAL CANDIDATES	51
PASSED	49
FAILED	2
RATE:	98%

ADDENDUM D

Revised 01/30/19 KS

**Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300**

**ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE SCHOOLS
AND REGISTERED PRIVATE BUSINESS SCHOOLS**

The information provided in the Occupational Educational Data Survey (OEDS) is self-reported data by the licensed career school. While BPSS has approved the catalog, it relies on the verification of its content by the licensed career school.

JULY 1, 2016 THROUGH JUNE 30, 2017

NAIL TECHNOLOGY

Program Enrollment	
Full Time	0
Part Time	13
Total	13
Program Completion Rate	
Enrolled	13
Graduates	13
Non-completers	0
Continuing Students	0
Completion Rate	100%
Placement of Program Completers	
Number of Graduates	13
Percent of Graduates who are	
1) Employed related field	54%
2) Employed slightly related field	15%
3) Employed unrelated field	0%
4) In Military	0%
5) Seeking employment	0%
6) Pursuing additional education	0%
7) Unavailable for employment	0%
8) Status unknown	31%

LICENSURE RATE

TOTAL CANDIDATES	0
PASSED	0
FAILED	0
RATE:	0%

**Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300**

*NATIONAL ACCREDITING COMMISSION OF CAREER, ARTS AND SCIENCES
COMBINED STATISTICS IN COMPLETION, PLACEMENT AND LICENSING FOR
BRITTANY BEAUTY ACADEMY 3274 HEMPSTEAD TURNPIKE, LEVITTOWN, NY 11756
& BRITTANY BEAUTY ACADEMY 210 EAST 188TH STREET, BRONX, NY 10458*

REPORTING PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

HAIRDRESSING & COSMETOLOGY

Number of Students Scheduled to Complete:	146
Students who completed as of December 31, 2016	110
Students who completed and are eligible for employment	109
Students who are employed in a field for which training prepared them	70
Students who took the last required portion of the licensing exam	51

COMPLETION RATE: 75.34%

PLACEMENT RATE: 64.22%

LICENSURE RATE 100.00%

**Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
Campus Security Report 2016**

Any person witnessing any form of criminal action or other emergency should promptly report it to the administrative office that will document and promptly report it to the local police department. A memorandum will then be prepared and kept on file in the office. All reports should be addressed to Mr. Gary Ferrara, Director. If Mr. Ferrara is not available, students should immediately find an available staff person and report the criminal activity. The school's administration will promptly notify students and staff of the occurrence of any crimes or known risks to persons as the school's administration becomes aware of the crimes and/or risks. The school will include this information in the Campus Security Report, which will be prepared annually and distributed to all students and staff on or about November 1st of each calendar year.

Victims of crimes or witnesses to crimes are encouraged to contact Mr. Gary Ferrara, Director, to report crimes on a voluntary and confidential basis.

This school's campus is limited to the premises that the school occupies 3274 Hempstead Turnpike, Levittown, NY 11756. The school has no dormitories, off campus locations or other non-campus premises. These premises will be accessible to the students and public who seek our services during normal business hours and will remain locked during non-business hours and only authorized personnel are permitted on premises during non-business hours. This school does not recognize any student organizations. This security report encompasses the school's campus as well as the building it's located in and the following crimes surrounding area front and back of 3274 Hempstead Turnpike including any local bus or train stops. Requests for information in furtherance of gathering data regarding criminal activity are sent out annually to the building's management, local police authorities, and any know local civic associations. This report is prepared based upon the responses to those inquiries as well as the records of this school.

This institution does NOT employ private security personnel, campus law enforcement, pastoral counselors or professional counselors. No school employee or official has the authority to arrest any individual. Therefore, any incidents that are suspicious in nature or criminal action or emergency should be referred to the administrative office where they will be reported to local authorities.

Students, upon orientation, and staff, at staff meetings, are reminded about the importance of secure premises. All persons on premises are reminded to keep the premises locked during non-business hours, report any suspicious activity, not to leave their valuables unattended and are encouraged to work as a group when leaving the school and going to their automobiles, homes, or public transportation. Students and staff are encouraged to be responsible for their safety, the safety of others and the surrounding premises.

If any of the following crimes occur on these premises, the information is referred to local authorities. These statistics are disclosed to students and staff by memorandum every year on or about November 1st.

- * Criminal Homicide (Murder/Non-negligent manslaughter * Negligent Manslaughter * Aggravated Assault * Burglary
- * Sex Offenses – includes rape, Fondling, Incest, Statutory Rape * Robbery * Motor Vehicle Theft * Domestic Violence
- * Stalking *Dating Violence * Arson

This is a drug and alcohol free school. The sale or use of alcohol or illegal drugs is strictly prohibited on the premises. Anyone observed using illegal drugs or underage alcohol consumption would be referred to local authorities. Anyone observed using illegal drugs or consuming alcohol on premises would be subject to suspension and/or expulsion.

This school has in place a Drug and Alcohol prevention policy. All students and Staff receive materials entitled "Cosmetology Cuts out Drugs". This school does NOT employ any counseling professionals equipped to deal with drug and alcohol abuse issues but will refer any individuals requesting this information to agencies/authorities that are equipped to deal with these matters.

If any arrest is made for the violations stated below, this information is disclosed to students and staff by memorandum every year by September 1st of each calendar year.

* Liquor Law Violations * Drug Abuse Violations * Weapons Possession * Larceny/Theft * Simple Assault * Intimidation
* Destruction/Damage/Vandalism of Property * Hate Crimes

1. The crimes of rape and sexual assault include both forcible and non-forcible sexual offenses. This school has adopted a policy to prevent sexual offenses and to establish procedures should be a sexual offense occur.
2. Sexual assault awareness is discussed during student orientation and staff meetings.
3. If a sexual offense occurs on premises, the accuser has the option to and is encouraged to take the following steps:
 - a. Report the offense to the administrative office that will report it to the local police department.
 - b. Preserve evidence as may be necessary to prove the offense.
 - c. If needed, request assistance from the school administration in reporting the offense to the local police department.
 - d. Report the offense to the local police department.
 - e. Request a change of schedule or leave of absence if desired.
 - f. Obtain counseling and /or other services available in the accuser's community to the victims of sexual offenses.
4. As required by the Campus Sex Crime Prevention Act of October 2000, you may obtain information on sex offenders in your community by contacting the New York State Sex Offender Registry hotline at 1-900-288-3838 or on the web at <http://criminaljustice.state.ny.us/crimnet/annrpt9901.htm>
5. This institution does not recognize any student organizations nor does it provide student housing.
6. This institution will modify a student's academic situation or employees work schedule after an alleged sexual offense if requested by the accuser and the change is reasonably available.
7. This institution does not offer any mental health services or counseling. - Nor are there any other services available other than those stated in this policy. The school will assist its students and staff in obtaining counseling for any matter upon the request of the student or staff, on a confidential basis.
8. Should an accusation of a sexual offense occur, disciplinary action against the accused offender would be based upon the findings of the law enforcement agency's investigation, available facts pertaining to the offense, and any other available information. Should the accused student be found guilty in a court of law, he/she will be subject to expulsion. Should a disciplinary action be instituted, both the accuser and the accused may have others present during the disciplinary proceeding and both parties will be informed of the final determination of the institution and any sanctions imposed.
9. Following a final determination by the institution, the school may impose sanctions that may vary including suspension and or expulsion.

Report on Criminal Activity:

Based upon the inquiries to the building's management, local police authorities, and the records of this school the following criminal activity is reported.

Type of Criminal Activity	2016 Calendar Year	2017 Calendar Year	2018 Calendar Year
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses - Non Forcible	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300

Financial Assistance Information

Financial Assistance is available for those who are eligible and qualify. Brittany Beauty Academy offers a combination of payment plans, grants, and loans for your convenience.

These include:

PELL GRANTS – This is a need based grant to help meet the cost of education and does not need to be paid back.

SEOG GRANTS - This is a supplemental need based grant to help meet the cost of education and does not need to be paid back.

DIRECT LOANS – These are low interest loans made by the Department of Education for qualified students attending Brittany Beauty Academy to help meet education expenses.

TFC Credit Corporation – Extended payment options beyond graduation for students

Monthly Payment Plans – Course is paid prior to completion

ACE Grant - The ACE Grant is broken down into 2 tuition reductions to the school, \$500 after the first week and then an additional \$500 at the SAP checkpoint provided the student maintains a minimum 90% Attendance and a minimum 90% GPA. This grant does not need to be paid back.

For additional information about any of these please consult our Financial Aid Advisor Sonia Velazquez at 516-731-8300.

SATISFACTORY ACADEMIC PROGRESS POLICY

Applies to all students enrolled in a NACCAS-approved program and provided to applicants prior to enrollment. This policy is applied to all students enrolled in a NACCAS approved program both full time and part time.

**SATISFACTORY ACADEMIC PROGRESS POLICY- Hairdressing & Cosmetology (1,000 hrs. approx.)
Esthetics (600 hrs. approx.) Nail Technology (250 hrs. approx.) Waxing (75 hrs. approx.)**

1. ATTENDANCE PROGRESS EVALUATION

Progress reports may be issued every month; however, attendance is evaluated and issued to student at every 450 interval of actual attendance for the 1,000 hour Hairdressing & Cosmetology program, 300 hours for the 600 hour Esthetics program, 125 hours for the 250 hours Nail Technology program and 37.5 hours for the 75 hour Waxing program.

For a student to be deemed maintaining satisfactory attendance the student must complete 2/3 of scheduled hours required.

2. LEAVES OF ABSENCE

In cases of extenuating circumstances, a student may receive a leave of absence at the discretion of the Director in any "12 month period", not to exceed 180 days. A "12 month period" begins on the first day the student was unable to attend the institution because of circumstances. Students requesting a leave of absence must provide a written, signed and dated request prior to the leave. The school must have a reasonable expectation that the student will return. A student will not receive credit for attendance or achievement for this leave of absence, nor will they be charged with the absence. Upon return the student will be evaluated for retention for proper placement in the program. A student's contract period will be extended by the amount of the leave of absence. Students meeting this criterion are not considered withdrawn and no refund calculation is due. The withdrawal date, for the purpose of calculating a refund, is always the student's last day of attendance.

In the event of a non-scheduled school closure (snow day) or suspension a student's contract period will be extended by the amount of the closure. The withdrawal date, for the purpose of calculating a refund, is always the student's last day of attendance.

3. ACADEMIC PROGRESS EVALUATION

Progress reports may be issued every month; however, grade point average is evaluated and issued to a student at every 450 hour interval of actual attendance for the 1,000 hour Hairdressing & Cosmetology program, 300 hours for the 600 hour Esthetics program, 125 hours for the 250 hour Nail Technology program, and 37.5 hours for the 75 hour Waxing program.

Excellent	95%—100%
Very Good	85%—94%
Good	75%—84%
Fail	74% & Under

A GPA of 75% is a minimum passing grade

Grade point average is determined by a combined average of all practical and written examinations. Those students who have not satisfied the school's minimum academic satisfactory progress requirements or those students who wish to increase their overall grade point average may retake any written or practical examination at the discretion of the school direction. In addition, those students who missed, failed, or wish to improve an examination grade may re-take the exam

within 15 days of the scheduled exam. The new grade will become the final grade for that unit of instruction.

ADDENDUM G

Rvsd 01/03/2018

SATISFACTORY ACADEMIC PROGRESS POLICY (continued)

4. STUDENTS WHO MEET THE MINIMUM REQUIREMENTS for attendance and academic progress shall be considered making satisfactory progress until the next scheduled evaluation. Students who do not meet such requirements shall be given a financial aid warning. Title IV funds will be reinstated to good standing if the student satisfies the Satisfactory Requirement.

5. FINANCIAL AID WARNING

The student failing to maintain Satisfactory Academic/Attendance Progress will be given a financial aid warning until the next scheduled evaluation period. While in financial aid warning status students will be eligible to receive Title IV funds despite a determination that the student is not making SAP. However, if a student fails to improve during this warning period (450 actual hours - Hairdressing & Cosmetology and 300 hours - Esthetics) the student will not be maintaining SAP and not be eligible for any additional Title IV funds. The student may also be subject to dismissal.

6. APPEAL

When a student is placed on financial aid warning and deemed "failing to maintain satisfactory progress," they may not appeal.

7. REINSTATEMENT

Students who re-enter the program/course within the 180 days of withdrawal will be treated as if they had not withdrawn. The student's SAP status remains the same as it was before the interruption of training.

8. REINSTATEMENT OF AID

Title IV aid will be reinstated to a student who was maintaining satisfactory academic progress at the time of discontinuance.

9. RE-ENROLLMENT

A student who re-enters the program/course, after 180 days of withdrawal will be treated as a transfer student. The student's SAP status remains the same as it was before the interruption of training.

10. TRANSFER OF HOURS

Transfer of hours that are accepted are counted as both attempted and completed hours. SAP evaluation periods are based on actual contracted hours at the institution.

11. MAXIMUM TIME FRAME FOR COURSE COMPLETION

Students who exceed maximum timeframe may continue their education, however no additional Title IV aid may be used to pay any additional costs related to course completion.

Hairdressing & Cosmetology / Esthetics / Nail Technology / Waxing

<u>Program</u>	<u>Course Scheduled Length</u>	<u>Maximum Time Frame</u>
Hairdressing & Cosmetology	1000 hours	1500 Scheduled Hours
Esthetics	600 hours	900 Scheduled Hours
Nail Technology	250 hours	375 Scheduled Hours
Waxing	75 hours	112.5 Scheduled Hours

SATISFACTORY ACADEMIC PROGRESS POLICY (continued)

12. NOTIFICATION

The institution will notify all students of any evaluation that impacts the student's eligibility of Financial Aid.

* Not all courses and all schedules are offered at all schools. Prospective students should contact the admissions office at the school they plan on attending to determine what courses and schedules are being offered.

A student is required to attend school regularly in accordance with the attendance regulation portion of the enrollment agreement. Any student, who must be absent for the day, is requested to phone the school within the first hour of class. A student who is late for class is required to explain the reason to the school secretary.

Transfer of scheduled sessions may be permitted only once during training to commence the first class day of the month. Request must be made in writing to the Director with a valid reason. In the event of such transfer, the scheduled completion date, maximum time frame and installment plan will be revised. The maximum time frame for completion of all program requirements is applicable to all students.

Course incompletes, repetitions, and non-credit remedial courses have no effect upon the satisfactory academic progress standards because they do not exist at our schools.

NOTE: The prospective student should be aware that some information contained in the catalog may change. It is recommended that students considering enrollment check with the school director to determine if there is any change from the information provided in this catalog. In addition, a catalog will contain information on the schools' teaching personnel and courses/curricula offered. Please be advised that the State Education Department separately licenses all teaching personnel and independently approves all courses and curricula offered. Therefore, it is possible that courses/curricula listed in the schools' catalog may not be approved at the time that a student enrolls in the school or the teaching personnel listed in the catalog may have changed. It is again recommended that you check with the school's director to determine if there are any changes in the courses/curricula offered or the teaching personnel listed in the catalog.

Brittany Beauty Academy
3274 Hempstead Turnpike
Levittown, NY 11756
516-731-8300

Brittany Beauty School -
Undergraduate certificate in Hairsressing & Cosmetology
Program Length: 32 weeks

Students graduating on time

23% of Title IV students complete the program within 32 weeks¹

Program Costs*

\$14,500 for tuition and fees

\$1,200 for books and supplies

\$2,219 for off-campus room and board

Other Costs:

\$10 Locker Maintenance Fee

\$10 ID Card

\$25 Equipment Maintenance fee for Esthetics

Visit website for more program cost information: <http://brittanyacademy.edu/programs/hairdressing-cosmetology/>

*The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

Students Borrowing Money

59% of students who attend this program borrow money to pay for it²

The typical graduate leaves with

\$6,116 in debt³

The typical monthly loan payment

\$63 per month in student loans with **4.45%** interest rate⁴.

The typical graduate earns

\$24,000 per year after leaving this program⁵

Graduates who got jobs

62% of program graduates got jobs according to the [accreditor job placement rate](#)⁸

Program graduates are employed in the following fields:

Hairdressers, Hairstylists, and Cosmetologists: <http://onetonline.org/link/summary/39-5012.00>

Makeup Artists, Theatrical and Performance: <http://onetonline.org/link/summary/39-5091.00>

Manicurists and Pedicurists: <http://onetonline.org/link/summary/39-5092.00>

Skincare Specialists: <http://onetonline.org/link/summary/39-5094.00>

Licensure Requirements⁶

This program meets licensure requirements in

New York

Additional Information:

No additional notes provided.

Date Created: 1/2/2018

These disclosures are required by the U.S. Department of Education

Footnotes:

- ¹ The share of students who completed the program within 100% of normal time (32 weeks).
- ² The share of students who borrowed Federal, private, and/or institutional loans to help pay for college.
- ³ The median debt of borrowers who completed this program. This debt includes federal, private, and institutional loans.
- ⁴ The median monthly loan payment for students who completed this program if it were repaid over ten years at a 4.45% interest rate.
- ⁵ The median earnings of program graduates who received Federal aid.
- ⁶ Some States require students to graduate from a state approved program in order to obtain a license to practice a profession in those States.
- ⁷ State Job Placement Rate: N/A

⁸ Accreditor Job Placement Rate:

Name of the accrediting agency this placement rate is calculated for:

National Accrediting Commission of Career Arts & Sciences

Follow the link below to find out who is included in the calculation of this rate:

<https://brittanyacademy.edu/wp-content/uploads/2016/08/2016-English-Catalog.pdf>

What types of jobs were these students placed in?

The job placement rate includes completers hired for: Jobs within the field

Positions that recent completers were hired for include: Hairstylists, Manicurists, Make-Up Artists, Estheticians, Any Salon or Spa personnel

When were the former students employed?

Program Completers within 1 year of Graduation who had a reasonable expectation of permanent employment

How were completers tracked?

Phone questionnaire

Brittany Beauty Academy

ADDENDUMS*

Table of Contents

- A. Faculty and Administration**
- B. Tuition and Method of Payment**
- C. Occupational Data (Job Demand in the Cosmetology Industry)**
- D. Consumer Information**
- E. Campus Security Information**
- F. Financial Aid Information**
- G. Satisfactory Progress Policy**
- H. Gainful Employment Disclosures**

***Brittany Beauty Academy strongly suggests that all prospective students should review the approved catalog for factual information. Brittany Beauty Academy does not solicit students who are enrolled or attending another cosmetology school.**

**Brittany Beauty Academy
500 8th Avenue, 8th Floor
New York, NY 10018
212-868-7171**

**BBA NYC – Volume VI
12/26/2017**

Brittany Beauty Academy
500 8th Avenue, 8th Floor
New York, NY 10018
212-868-7171

DIRECTOR

Vincent J Ferrara

ADMISSIONS REPRESENTATIVE

Noemi Ramos

DEAN OF STUDENTS/JOB PLACEMENT

Xiomara Garriga

TITLE IX COORINATOR

Xiomara Garriga

FINANCIAL AID OFFICER

Annie Garcia

INSTRUCTIONAL STAFF

SUPERVISOR

Samuel D'Onofrio

TEACHERS

Marlene Antoine
Cheryl Cranmore-Richards
Carmen Gonzalez
Danielle Ramos
Sheila Taylor
Olga Candida
Tenazer Pediford
Gisela Caraballo Gonzalez

MAINTENANCE

Saad Jaradat

Brittany Beauty Academy
500 8th Avenue, 8th Floor
New York, NY 10018
212-868-7171

Tuition, Fees, & Tuition Refund Tables

Hairdressing & Cosmetology - SOC/CIP Code: 39-5012.00/12.0401; Credential Level = 01 Undergraduate Certificate
1,000 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 14,500.00
Student Kit & Textbooks	\$1,200.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 15,800.00
Cash Payment Plan	\$ 15,800.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$14.50 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

30 Hrs - Approx 34 Weeks (2 terms 17 weeks each)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5	After 5th Week
1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$1,450.00	\$2,537.50	\$3,625.00	\$5,075.00	\$7,250.00
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,050.00	\$11,962.50	\$10,875.00	\$9,425.00	\$7,250.00
2nd Term	Amount of Tuition School is Entitled to keep	\$8,700.00	\$9,787.50	\$10,875.00	\$12,325.00	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$5,800.00	\$4,712.50	\$3,625.00	\$2,175.00	\$0.00	

22.5 Hrs - Approx 45 Weeks (3 Terms 15 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$966.67	\$1,691.67	\$2,416.67	\$3,383.33	\$4,833.33
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,533.33	\$12,808.33	\$12,083.33	\$11,116.67	\$9,666.67
2nd Term	Amount of Tuition School is Entitled to keep	\$5,800.00	\$6,525.00	\$7,250.00	\$8,216.67	\$9,666.67	
	Amount of Tuition Credited to Students Acct	\$8,700.00	\$7,975.00	\$7,250.00	\$6,283.33	\$4,833.33	
3rd Term	Amount of Tuition School is Entitled to keep	\$10,633.33	\$11,358.33	\$12,083.33	\$13,291.67	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$3,866.67	\$3,141.67	\$2,416.67	\$1,208.33	\$0.00	

12 Hrs - Approx 84 Weeks (5 terms 17, 17, 17, 17, 16 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$580.00	\$1,015.00	\$1,450.00	\$2,030.00	\$2,900.00
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,920.00	\$13,485.00	\$13,050.00	\$12,470.00	\$11,600.00
2nd Term	Amount of Tuition School is Entitled to keep	\$3,480.00	\$3,915.00	\$4,350.00	\$4,930.00	\$5,800.00	
	Amount of Tuition Credited to Students Acct	\$11,020.00	\$10,585.00	\$10,150.00	\$9,570.00	\$8,700.00	
3rd Term	Amount of Tuition School is Entitled to keep	\$6,380.00	\$6,815.00	\$7,250.00	\$7,830.00	\$8,700.00	
	Amount of Tuition Credited to Students Acct	\$8,120.00	\$7,685.00	\$7,250.00	\$6,670.00	\$5,800.00	
4th Term	Amount of Tuition School is Entitled to keep	\$9,280.00	\$9,715.00	\$10,150.00	\$10,730.00	\$11,600.00	
	Amount of Tuition Credited to Students Acct	\$5,220.00	\$4,785.00	\$4,350.00	\$3,770.00	\$2,900.00	
5th Term	Amount of Tuition School is Entitled to keep	\$12,180.00	\$12,615.00	\$13,050.00	\$13,630.00	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$2,320.00	\$1,885.00	\$1,450.00	\$870.00	\$0.00	

Brittany Beauty Academy
500 8th Avenue, 8th Floor
New York, NY 10018
212-868-7171

Tuition, Fees, & Tuition Refund Tables

Hairdressing & Cosmetology - SOC/CIP Code: 39-5012.00/12.0401; Credential Level = 01 Undergraduate Certificate
1,000 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 14,500.00
Student Kit & Textbooks	\$1,200.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 15,800.00
Cash Payment Plan	\$ 15,800.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$14.50 per hour

19 Hrs - Approx 53 Weeks (3 Terms 18,18,17 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$966.67	\$1,691.67	\$2,416.67	\$3,383.33	\$4,833.33
	Amount of Tuition Credited to Students Acct	\$14,500.00	\$13,533.33	\$12,808.33	\$12,083.33	\$11,116.67	\$9,666.67
2nd Term	Amount of Tuition School is Entitled to keep	\$5,800.00	\$6,525.00	\$7,250.00	\$8,216.67	\$9,666.67	
	Amount of Tuition Credited to Students Acct	\$8,700.00	\$7,975.00	\$7,250.00	\$6,283.33	\$4,833.33	
3rd Term	Amount of Tuition School is Entitled to keep	\$10,633.33	\$11,358.33	\$12,083.33	\$13,050.00	\$14,500.00	
	Amount of Tuition Credited to Students Acct	\$3,866.67	\$3,141.67	\$2,416.67	\$1,450.00	\$0.00	

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Tuition, Fees, & Tuition Refund Tables

Esthetics - SOC/CIP Code: 39-5094.00/12.049; Credential Level = 01 Undergraduate Level

600 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 9,300.00
Student Kit & Textbooks	\$800.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 10,200.00
Cash Payment Plan	\$ 10,200.00
First Payment in Advance. Balance payable on Start	\$ 800.00
Extra Charge for make-up work	\$15.50 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

22.5 Hours - Approx 27 weeks (2 Quarters 14, 13 weeks each)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5	After 5th Week
1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,162.50	\$2,325.00	\$3,487.50	\$4,650.00	
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,137.50	\$6,975.00	\$5,812.50	\$4,650.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$5,812.50	\$6,975.00	\$8,137.50	\$9,300.00		
	Amount of Tuition Credited to Students Acct	\$3,487.50	\$2,325.00	\$1,162.50	\$0.00		

30 Hours - Approx 20 weeks (2 Quarters 10, 10 weeks each)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$1,162.50	\$2,325.00	\$3,487.50	\$4,650.00	
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,137.50	\$6,975.00	\$5,812.50	\$4,650.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$5,812.50	\$6,975.00	\$8,137.50	\$9,300.00		
	Amount of Tuition Credited to Students Acct	\$3,487.50	\$2,325.00	\$1,162.50	\$0.00		

19 Hours - Approx 32 weeks (2 Terms 16,16 weeks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$930.00	\$1,627.50	\$2,325.00	\$3,255.00	\$4,650.00
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,370.00	\$7,672.50	\$6,975.00	\$6,045.00	\$4,650.00
2nd Term	Amount of Tuition School is Entitled to keep	\$5,580.00	\$6,277.50	\$6,975.00	\$7,905.00	\$9,300.00	
	Amount of Tuition Credited to Students Acct	\$3,720.00	\$3,022.50	\$2,325.00	\$1,395.00	\$0.00	

12 Hours - Approx 50 Weeks (3 Terms 17,17,16 wks each)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$620.00	\$1,085.00	\$1,550.00	\$2,170.00	\$3,100.00
	Amount of Tuition Credited to Students Acct	\$9,300.00	\$8,680.00	\$8,215.00	\$7,750.00	\$7,130.00	\$6,200.00
2nd Term	Amount of Tuition School is Entitled to keep	\$3,720.00	\$4,185.00	\$4,650.00	\$5,270.00	\$6,200.00	
	Amount of Tuition Credited to Students Acct	\$5,580.00	\$5,115.00	\$4,650.00	\$4,030.00	\$3,100.00	
3rd Term	Amount of Tuition School is Entitled to keep	\$6,820.00	\$7,285.00	\$7,750.00	\$8,370.00	\$9,300.00	
	Amount of Tuition Credited to Students Acct	\$2,480.00	\$2,015.00	\$1,550.00	\$930.00	\$0.00	

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New York, NY 10018
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Tuition, Fees, & Tuition Refund Tables

Nail Technology - SOC/CIP Code: 39-5092.00/12.0410; Credential Level = 01 Undergraduate Certificate
250 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 2,500.00
Student Kit & Textbooks	\$700.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 3,300.00
Cash Payment Plan	\$ 3,300.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$10.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

22.5 Hours - Approx 12 Weeks (1 Quarter 12 weeks)

If withdrawal occurs during		Week 1	Week 2	Week 3	Week 4	Week 5	After 5th Week
1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00	
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00	

30 Hours - Approx 9 Weeks (1 Quarter 9 weeks)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$625.00	\$1,250.00	\$1,875.00	\$2,500.00	
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$1,875.00	\$1,250.00	\$625.00	\$0.00	

17.5 Hours - Approx 15 weeks (1 Term, 15 weeks)

1st Term	Amount of Tuition School is Entitled to keep	\$0.00	\$500.00	\$875.00	\$1,250.00	\$1,750.00	\$2,500.00
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$2,000.00	\$1,625.00	\$1,250.00	\$750.00	\$0.00

10.5 Hours - Approx 24 Weeks (2 Quarters 12 weeks each)

1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$312.50	\$625.00	\$937.50	\$1,250.00	
	Amount of Tuition Credited to Students Acct	\$2,500.00	\$2,187.50	\$1,875.00	\$1,562.50	\$1,250.00	
2nd Quarter	Amount of Tuition School is Entitled to keep	\$1,562.50	\$1,875.00	\$2,187.50	\$2,500.00		
	Amount of Tuition Credited to Students Acct	\$937.50	\$625.00	\$312.50	\$0.00		

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Tuition, Fees, & Tuition Refund Tables

Waxing - SOC/CIP Code: 39-5012.00/12.0499; Credential Level = 01 Undergraduate Certificate

75 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 1,050.00
Student Kit & Textbooks	\$200.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 1,350.00
Cash Payment Plan	\$ 1,350.00
First Payment in Advance. Balance payable on Start	\$ 500.00
Extra Charge for make-up work	\$14.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

MINI REFUND CLAUSE

31.25 Hours - Approx 3 Weeks

If withdrawal occurs during	0-15% of program	16-30% of program	31-45% of program	46-60% of program	after 60% of program
Amount of Tuition School is Entitled to keep	\$0.00	\$262.50	\$525.00	\$787.50	\$1,050.00
Amount of Tuition Credited to Students Acct	\$1,050.00	\$787.50	\$525.00	\$262.50	\$0.00

10.5 Hours - Approx 8 Weeks (1 Quarter)

1st Quarter	If withdrawal occurs during	Week 1	Week 2	Week 3	Week 4	Week 5
	Amount of Tuition School is Entitled to keep	\$0.00	\$262.50	\$525.00	\$787.50	\$1,050.00
	Amount of Tuition Credited to Students Acct	\$1,050.00	\$787.50	\$525.00	\$262.50	\$0.00

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Tuition, Fees, & Tuition Refund Tables

Make-Up Techniques

84 Hours

Registration Fee	\$ 100.00
Tuition for Complete Program	\$ 1,932.00
Student Kit & Textbooks	\$600.00 (plus applicable sales tax)
Total Cost of Instruction	\$ 2,632.00
Cash Payment Plan	\$ 2,632.00
First Payment in Advance. Balance payable on Start	\$ 700.00
Extra Charge for make-up work	\$23.00 per hour

Acceptable methods of payment for all tuition and related fees are cash, Check, Money Order, Credit Card*, Electronic Bank Transfer, Wire Transfer, Title IV Federal Aid (for qualified students).

10.5 Hours - Approx 8 Weeks (1 Quarter)

	If withdrawal occurs during	Week 1	Week 2	Week 3	Week 4	Week 5
1st Quarter	Amount of Tuition School is Entitled to keep	\$0.00	\$483.00	\$966.00	\$1,449.00	\$1,932.00
	Amount of Tuition Credited to Students Acct	\$1,932.00	\$1,449.00	\$966.00	\$483.00	\$0.00

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Job Demand in the Cosmetology Industry, 2014
Barbers, Hairdressers, and Cosmetologists

Percent change in employment, projected 2012-22

Hairdressers, hairstylists, and cosmetologists	13%
Barbers, hairdressers, and cosmetologists	13%
Barbers	11%
Total, all occupations	11%

Note: All Occupations includes all occupations in the U.S. Economy.

Source: U.S. Bureau of Labor Statistics, Employment Projections program

Overall employment of barbers, hairdressers, and cosmetologists is projected to grow 13 percent from 2012 to 2022, about as fast as the average for all occupations. Growth rates will vary by speciality.

Employment of barbers is projected to grow 11 percent from 2012 to 2022, about as fast as the average for all occupations. The need for barbers will stem primarily from an increasing population, which will lead to greater demand for basic hair-care services.

Employment of hairdressers, hairstylists, and cosmetologists is projected to grow 13 percent from 2012 to 2022, about as fast as the average for all occupations. Demand for hair coloring, hair straightening, and other advanced hair treatments has risen in recent years, a trend that is expected to continue over the coming decade.

Job Prospects

Overall job opportunities are expected to be good. A large number of job openings will stem from the need to replace workers who transfer to other occupations, retire, or leave the occupation for other reasons. However, workers should expect strong competition for jobs and clients at higher paying salons, of which there are relatively few and for which applicants must compete with a large pool of experienced hairdressers and cosmetologists.

Employment projections data for barbers, hairdressers, and cosmetologists, 2012-22

Occupational Title	SOC Code	Employment, 2012	Projected Employment, 2022	Change, 2012-22 Percent	Numeric	Employment by Industry
Barbers, hairdressers, hairstylists and cosmetologists	39-5010	663,300	746,600	13	83,300	[XLS]
Barbers	39-5011	52,100	57,900	11	5,800	[XLS]
Hairdressers, hairstylists, and cosmetologists	39-5012	611,200	688,700	13	77,600	[XLS]

SOURCE: U.S. Bureau of Labor Statistics, Employment Projections program

Suggested citation:

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook, 2014-15 Edition*, Barbers, Hairdressers, and Cosmetologists, on the Internet at <http://www.bls.gov/ooh/personal-care-and-service/barbers-hairdressers-and-cosmetologists.htm>

Publish Date: Wednesday, January 8, 2014

**Brittany Beauty Academy
500 8th Avenue, 8th Floor
New York, NY 10018
212-868-7171**

**ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE
SCHOOL AND REGISTERED PRIVATE BUSINESS SCHOOLS**

The information provided in the Occupational Educational Data Survey (OEDS) is self-reported data by the licensed career school. While BPSS has approved the catalog, it relies on the verification of its content by the licensed career school.

JULY 1, 2015 THROUGH JUNE 30, 2016

***New School therefore there are no statistics to report at this time ***

HAIRDRESSING & COSMETOLOGY

Program Enrollment	
Full Time	0
Part Time	0
Total	0

Program Completion Rate	
Enrolled	
Graduates	0
Non-completers	0
Continuing Students	0
Completion Rate	0%

Placement of Program Completers	
Number of Graduates	0
Percent of Graduates who are	
1) Employed related field	0%
2) Employed slightly related field	0%
3) Employed unrelated field	0%
4) In Military	0%
5) Seeking employment	0%
6) Pursuing additional education	0%
7) Unavailable for employment	0%
8) Status unknown	0%

LICENSURE RATE

TOTAL CANDIDATES	0
PASSED	0
FAILED	0
RATE:	0%

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ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE SCHOOLS
AND REGISTERED PRIVATE BUSINESS SCHOOLS

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JULY 1, 2015 THROUGH JUNE 30, 2016

*New School therefore there are no statistics to report at this time *

ESTHETICS

Program Enrollment		
Full Time		0
Part Time		0
Total		0
 Program Completion Rate		
Enrolled		
Graduates		0
Non-completers		0
Continuing Students		0
Completion Rate		0%
 Placement of Program Completers		
Number of Graduates		0
Percent of Graduates who are		
1) Employed related field		0%
2) Employed slightly related field		0%
3) Employed unrelated field		0%
4) In Military		0%
5) Seeking employment		0%
6) Pursuing additional education		0%
7) Unavailable for employment		0%
8) Status unknown		0%
 LICENSURE RATE		
	0	
TOTAL CANDIDATES	0	
PASSED	0	
FAILED	0%	
RATE:		

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**ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE SCHOOLS
AND REGISTERED PRIVATE BUSINESS SCHOOLS**

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JULY 1, 2015 THROUGH JUNE 30, 2016

***New School therefore there are no statistics to report at this time ***

NAIL TECHNOLOGY

Program Enrollment

Full Time	0
Part Time	0
Total	0

Program Completion Rate

Enrolled	
Graduates	0
Non-completers	0
Continuing Students	0
Completion Rate	0%

Placement of Program Completers

Number of Graduates	0
Percent of Graduates who are	
1) Employed related field	0%
2) Employed slightly related field	0%
3) Employed unrelated field	0%
4) In Military	0%
5) Seeking employment	0%
6) Pursuing additional education	0%
7) Unavailable for employment	0%
8) Status unknown	0%

LICENSURE RATE

TOTAL CANDIDATES	0
PASSED	0
FAILED	0
RATE:	0%

ADDENDUM D

Revised 01/12/18 KS

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**ENROLLMENT, COMPLETION AND PLACEMENT RATE IN LICENSED PRIVATE TRADE SCHOOLS
AND REGISTERED PRIVATE BUSINESS SCHOOLS**

The information provided in the Occupational Educational Data Survey (OEDS) is self-reported data by the licensed career school. While BPSS has approved the catalog, it relies on the verification of its content by the licensed career school.

JULY 1, 2015 THROUGH JUNE 30, 2016

***New School therefore there are no statistics to report at this time ***

WAXING

Program Enrollment	
Full Time	0
Part Time	0
Total	0

Program Completion Rate	
Enrolled	
Graduates	0
Non-completers	0
Continuing Students	0
Completion Rate	0%

Placement of Program Completers	
Number of Graduates	0
Percent of Graduates who are	
1) Employed related field	0%
2) Employed slightly related field	0%
3) Employed unrelated field	0%
4) In Military	0%
5) Seeking employment	0%
6) Pursuing additional education	0%
7) Unavailable for employment	0%
8) Status unknown	0%

LICENSURE RATE

TOTAL CANDIDATES	0
PASSED	0
FAILED	0
RATE:	0%

Brittany Beauty Academy
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*NATIONAL ACCREDITING COMMISSION OF CAREER, ARTS AND SCIENCES
COMBINED STATISTICS IN COMPLETION, PLACEMENT AND LICENSING FOR
BRITTANY BEAUTY ACADEMY 375 86th STREET, BROOKLYN, NY 11209 AND
BRITTANY BEAUTY ACADEMY 500 8TH AVENUE 8TH FLOOR, NY, NY 10018*

REPORTING PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

HAIRDRESSING & COSMETOLOGY

Number of Students Scheduled to Complete:	181
Students who completed as of December 31, 2016	125
Students who completed and are eligible for employment	125
Students who are employed in a field for which training prepared them	77
Students who took the last required portion of the licensing exam	51

COMPLETION RATE: 69.06%

PLACEMENT RATE: 61.60%

LICENSURE RATE 90.20%

Brittany Beauty Academy
500 8th Avenue, 8th Floor
New York, NY 10018
Campus Security Report 2016

Any person witnessing any form of criminal action or other emergency should promptly report it to the administrative office that will document and promptly report it to the local police department. A memorandum will then be prepared and kept on file in the office. All reports should be addressed to Mr. Vincent Ferrara, Director. If Mr. Ferrara is not available, students should immediately find an available staff person and report the criminal activity. The school's administration will promptly notify students and staff of the occurrence of any crimes or known risks to persons as the school's administration becomes aware of the crimes and/or risks. The school will include this information in the Campus Security Report, which will be prepared annually and distributed to all students and staff on or about September 1st of each calendar year.

Victims of crimes or witnesses to crimes are encouraged to contact Mr. Vincent Ferrara, Director, to report crimes on a voluntary and confidential basis.

This school's campus is limited to the premises that the school occupies 500 8th Avenue on the 8th Floor, New York, NY 10018. The school has no dormitories, off campus locations or other non-campus premises. These premises will be accessible to the students and public who seek our services during normal business hours and will remain locked during non-business hours and only authorized personnel are permitted on premises during non-business hours. This school does not recognize any student organizations. This security report encompasses the school's campus as well as the building it's located in and the following crimes in the surrounding areas including any local bus stops.

Requests for information in furtherance of gathering data regarding criminal activity are sent out annually to the building's management, local police authorities, and any know local civic associations. This report is prepared based upon the responses to those inquiries as well as the records of this school.

This institution does NOT employ private security personnel, campus law enforcement, pastoral counselors or professional counselors. No school employee or official has the authority to arrest any individual. Therefore, any incidents that are suspicious in nature or criminal action or emergency should be referred to the administrative office where they will be reported to local authorities.

Students, upon orientation, and staff, at staff meetings, are reminded about the importance of secure premises. All persons on premises are reminded to keep the premises locked during non-business hours, report any suspicious activity, not to leave their valuables unattended and are encouraged to work as a group when leaving the school and going to their automobiles, homes, or public transportation. Students and staff are encouraged to be responsible for their safety, the safety of others and the surrounding premises.

If any of the following crimes occur on these premises, the information is referred to local authorities. These statistics are disclosed to students and staff by memorandum every year on or about September 1st.

- * Criminal Homicide (Murder/Non-negligent manslaughter * Negligent Manslaughter * Aggravated Assault * Burglary
- * Sex Offenses – includes rape, Fondling, Incest, Statutory Rape * Robbery * Motor Vehicle Theft * Domestic Violence
- * Stalking *Dating Violence * Arson

This is a drug and alcohol free school. The sale or use of alcohol or illegal drugs is strictly prohibited on the premises. Anyone observed using illegal drugs or underage alcohol consumption would be referred to local authorities. Anyone observed using illegal drugs or consuming alcohol on premises would be subject to suspension and/or expulsion.

This school has in place a Drug and Alcohol prevention policy. All students and Staff receive materials entitled "Cosmetology Cuts out Drugs". This school does NOT employ any counseling professionals equipped to deal with drug and alcohol abuse issues but will refer any individuals requesting this information to agencies/authorities that are equipped to deal with these matters.

If any arrest is made for the violations stated below, this information is disclosed to students and staff by memorandum every year by September 1st of each calendar year.

* Liquor Law Violations * Drug Abuse Violations * Weapons Possession * Larceny/Theft * Simple Assault * Intimidation
* Destruction/Damage/Vandalism of Property * Hate Crimes

1. The crimes of rape and sexual assault include both forcible and non-forcible sexual offenses. This school has adopted a policy to prevent sexual offenses and to establish procedures should be a sexual offense occur.
2. Sexual assault awareness is discussed during student orientation and staff meetings.
3. If a sexual offense occurs on premises, the accuser has the option to and is encouraged to take the following steps:
 - a. Report the offense to the administrative office that will report it to the local police department.
 - b. Preserve evidence as may be necessary to prove the offense.
 - c. If needed, request assistance from the school administration in reporting the offense to the local police department.
 - d. Report the offense to the local police department.
 - e. Request a change of schedule or leave of absence if desired.
 - f. Obtain counseling and /or other services available in the accuser's community to the victims of sexual offenses.
4. As required by the Campus Sex Crime Prevention Act of October 2000, you may obtain information on sex offenders in your community by contacting the New York State Sex Offender Registry hotline at 1-900-288-3838 or on the web at <http://criminaljustice.state.ny.us/crimnet/annrpt9901.htm>
5. This institution does not recognize any student organizations nor does it provide student housing.
6. This institution will modify a student's academic situation or employees work schedule after an alleged sexual offense if requested by the accuser and the change is reasonably available.
7. This institution does not offer any mental health services or counseling. - Nor are there any other services available other than those stated in this policy. The school will assist its students and staff in obtaining counseling for any matter upon the request of the student or staff, on a confidential basis.
8. Should an accusation of a sexual offense occur, disciplinary action against the accused offender would be based upon the findings of the law enforcement agency's investigation, available facts pertaining to the offense, and any other available information. Should the accused student be found guilty in a court of law, he/she will be subject to expulsion. Should a disciplinary action be instituted, both the accuser and the accused may have others present during the disciplinary proceeding and both parties will be informed of the final determination of the institution and any sanctions imposed.
9. Following a final determination by the institution, the school may impose sanctions that may vary including suspension and or expulsion.

Report on Criminal Activity:

Based upon the inquiries to the building's management, local police authorities, and the records of this school the following criminal activity is reported.

Type of Criminal Activity	<u>2014</u> Calendar Year	<u>2015</u> Calendar Year	<u>2016</u> Calendar Year
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses - Forcible	0	0	0
Sex Offenses – <u>Non Forcible</u>	0	0	0
incest	0	0	0
Statutory Rape	0	0	0
Robbery	5	3	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

**Brittany Beauty Academy
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Financial Assistance Information

Financial Assistance is available for those who are eligible and qualify. Brittany Beauty Academy offers a combination of payment plans, grants, and loans for your convenience.

These include:

PELL GRANTS – This is a need based grant to help meet the cost of education and does not need to be paid back.

SEOG GRANTS - This is a supplemental need based grant to help meet the cost of education and does not need to be paid back.

DIRECT LOANS – These are low interest loans made by the Department of Education for qualified students attending Brittany Beauty Academy to help meet education expenses.

TFC Credit Corporation – Extended payment options beyond graduation for students

Monthly Payment Plans – Course is paid prior to completion

ACE Grant - The ACE Grant is broken down into 2 tuition reductions to the school, \$500 after the first week and then an additional \$500 at the SAP checkpoint provided the student maintains a minimum 90% Attendance and a minimum 90% GPA. This grant does not need to be paid back.

For additional information about any of these please consult our Financial Aid Advisor Annie Garcia at 212-868-7171.

SATISFACTORY ACADEMIC PROGRESS POLICY

Applies to all students enrolled in a NACCAS-approved program and provided to applicants prior to enrollment. This policy is applied to all students enrolled in a NACCAS approved program both full time and part time.

SATISFACTORY ACADEMIC PROGRESS POLICY- Hairdressing & Cosmetology (1,000 hrs. approx.) Esthetics (600 hrs. approx.) Nail Technology (250 hrs. approx.) Waxing (75 hrs. approx.)

1. ATTENDANCE PROGRESS EVALUATION

Progress reports may be issued every month; however, attendance is evaluated and issued to student at every 450 interval of actual attendance for the 1,000 hour Hairdressing & Cosmetology program, 300 hours for the 600 hour Esthetics program, 125 hours for the 250 hours Nail Technology program and 37.5 hours for the 75 hour Waxing program.

For a student to be deemed maintaining satisfactory attendance the student must complete $\frac{2}{3}$ of scheduled hours required.

2. LEAVE OF ABSENCE

In cases of extenuating circumstances, a student may receive a leave of absence at the discretion of the Director in any "12 month period", not to exceed 180 days. A "12 month period" begins on the first day the student was unable to attend the institution because of circumstances. Students requesting a leave of absence must provide a written, signed and dated request prior to the leave. The school must have a reasonable expectation that the student will return. A student will not receive credit for attendance or achievement for this leave of absence, nor will they be charged with the absence. Upon return the student will be evaluated for retention for proper placement in the program. A student's contract period will be extended by the amount of the leave of absence. Students meeting this criterion are not considered withdrawn and no refund calculation is due. The withdrawal date, for the purpose of calculating a refund, is always the student's last day of attendance.

In the event of a non-scheduled school closure (snow day) or suspension a student's contract period will be extended by the amount of the closure. The withdrawal date, for the purpose of calculating a refund, is always the student's last day of attendance.

3. ACADEMIC PROGRESS EVALUATION

Progress reports may be issued every month; however, grade point average is evaluated and issued to a student at every 450 hour interval of actual attendance for the 1,000 hour Hairdressing & Cosmetology program, 300 hours for the 600 hour Esthetics program, 125 hours for the 250 hour Nail Technology program, and 37.5 hours for the 75 hour Waxing program.

Excellent	95%—100%
Very Good	85%—94%
Good	75%—84%
Fail	74% & Under

A GPA of 75% is a minimum passing grade

Grade point average is determined by a combined average of all practical and written examinations. Those students who have not satisfied the school's minimum academic satisfactory progress requirements or those students who wish to increase their overall grade point average may retake any written or practical examination at the discretion of the school direction. In addition, those students who missed, failed, or wish to improve an examination grade may re-take the exam within 15 days of the scheduled exam. The new grade will become the final grade for that unit of instruction.

ADDENDUM G

Rvsd 01/03/18 KS

SATISFACTORY ACADEMIC PROGRESS POLICY (continued)

4. STUDENTS WHO MEET THE MINIMUM REQUIREMENTS for attendance and academic progress shall be considered making satisfactory progress until the next scheduled evaluation. Students who do not meet such requirements shall be given a financial aid warning. Title IV funds will be reinstated to good standing if the student satisfies the Satisfactory Requirement.

5. FINANCIAL AID WARNING

The student failing to maintain Satisfactory Academic/Attendance Progress will be given a financial aid warning until the next scheduled evaluation period. While in financial aid warning status students will be eligible to receive Title IV funds despite a determination that the student is not making SAP. However, if a student fails to improve during this warning period (450 actual hours - Hairdressing & Cosmetology and 300 hours - Esthetics) the student will not be maintaining SAP and not be eligible for any additional Title IV funds. The student may also be subject to dismissal.

6. APPEAL

When a student is placed on financial aid warning and deemed "failing to maintain satisfactory progress," they may not appeal.

7. REINSTATEMENT

Students who re-enter the program/course within the 180 days of withdrawal will be treated as if they had not withdrawn. The student's SAP status remains the same as it was before the interruption of training.

8. REINSTATEMENT OF AID

Title IV aid will be reinstated to a student who was maintaining satisfactory academic progress at the time of discontinuance.

9. RE-ENROLLMENT

A student who re-enters the program/course, after 180 days of withdrawal will be treated as a transfer student. The student's SAP status remains the same as it was before the interruption of training.

10. TRANSFER OF HOURS

Transfer of hours that are accepted are counted as both attempted and completed hours. SAP evaluation periods are based on actual contracted hours at the institution.

11. MAXIMUM TIME FRAME FOR COURSE COMPLETION

Students who exceed maximum timeframe may continue their education, however no additional Title IV aid may be used to pay any additional costs related to course completion.

Hairdressing & Cosmetology / Esthetics / Nail Technology / Waxing

<u>Program</u>	<u>Course Scheduled Length</u>	<u>Maximum Time Frame</u>
Hairdressing & Cosmetology	1000 hours	1500 Scheduled Hours
Esthetics	600 hours	900 Scheduled Hours
Nail Technology	250 hours	375 Scheduled Hours
Waxing	75 hours	112.5 Scheduled Hours

SATISFACTORY ACADEMIC PROGRESS POLICY (continued)

12. NOTIFICATION

The institution will notify all students of any evaluation that impacts the student's eligibility of Financial Aid.

* Not all courses and all schedules are offered at all schools. Prospective students should contact the admissions office at the school they plan on attending to determine what courses and schedules are being offered.

A student is required to attend school regularly in accordance with the attendance regulation portion of the enrollment agreement. Any student, who must be absent for the day, is requested to phone the school within the first hour of class. A student who is late for class is required to explain the reason to the school secretary.

Transfer of scheduled sessions may be permitted only once during training to commence the first class day of the month. Request must be made in writing to the Director with a valid reason. In the event of such transfer, the scheduled completion date, maximum time frame and installment plan will be revised. The maximum time frame for completion of all program requirements is applicable to all students.

Course incompletes, repetitions, and non-credit remedial courses have no effect upon the satisfactory academic progress standards because they do not exist at our schools.

NOTE: The prospective student should be aware that some information contained in the catalog may change. It is recommended that students considering enrollment check with the school director to determine if there is any change from the information provided in this catalog. In addition, a catalog will contain information on the schools' teaching personnel and courses/curricula offered. Please be advised that the State Education Department separately licenses all teaching personnel and independently approves all courses and curricula offered. Therefore, it is possible that courses/curricula listed in the schools' catalog may not be approved at the time that a student enrolls in the school or the teaching personnel listed in the catalog may have changed. It is again recommended that you check with the school's director to determine if there are any changes in the courses/curricula offered or the teaching personnel listed in the catalog.

Brittany Beauty Academy
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Hair Design Institute at Fifth Avenue

Cosmetology/Cosmetologist, General

Program Level - Undergraduate certificate

Program Length - 8 months



COST

How much will this program cost me?*

Tuition and fees: \$13,300

Books and supplies: \$1,000

On-campus room & board: *not offered*

What other costs are there for this program?

For further program cost information [click here](#).

* The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

SUCCESS

How long will it take me to complete this program?

The program is designed to take 8 months to complete. Of those that completed the program in 2014-2015, 1% finished in 8 months.

What are my chances of getting a job when I graduate?

The job placement rate for students who completed this program is 81%.

For further information about this job placement rate, [click here](#).

FINANCING

What financing options are available to help me pay for this program?

Financing for this program may be available through grants, scholarships, loans (federal and private) and institutional financing plans. The median amount of debt for program graduates is shown below:

Federal loans: \$10,060

Private education loans: \$1,372

Institutional financing plan: \$0

The school has elected to provide the following additional information: 100% of program graduates used loans to help finance their costs for this program.

Click here for more information on jobs related to this program.

For additional information related to this program and/or the information provided above, [click here](#).

Date Created: 1/11/2016

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3274 Hempstead Turnpike
Levittown, NY 11756
516.731.8300

Brittany Beauty Academy
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Brittany Beauty Academy
375 86th Street
Brooklyn, New York, 11209
718.745.1000

Brittany Beauty Academy
210 East 188th Street
Bronx, NY 10458
718.220.0400